



AGENDA

**FAIRFIELD TOWNSHIP BOARD OF TRUSTEES MEETING  
TUESDAY, APRIL 9, 2024  
7:00 P.M.**

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**CALL TO ORDER:** Board President

**ROLL CALL:** Fiscal Officer, Shelly Schultz

Trustee Chairperson, Shannon Hartkemeyer \_\_\_\_\_

Trustee Vice Chairperson, Michael Berding \_\_\_\_\_

Trustee, Joe McAbee \_\_\_\_\_

**INVOCATION:** Pastor Joe French, Indian Springs Church

**I. PRESENTATION**

A. Resolution No. 24-54 appointing Caitlin Fugett as Full-time Police Officer

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_

a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee

b. President declares motion \_\_\_\_\_.

B. Resolution No. 24-60 appointing Drake Oros as Full-time Firefighter/Paramedic

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_

a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee

b. President declares motion \_\_\_\_\_.

C. Resolution No. 24-61 appointing Mason Miller as Full-time Firefighter/EMT

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_

a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee

b. President declares motion \_\_\_\_\_.

D. Resolution No. 24-62 appointing Ashton McCann as Full-time Firefighter/EMT

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_

a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee

b. President declares motion \_\_\_\_\_.

**II. ITEMS FOR BOARD DISCUSSION**

- A. Veterans Memorial Update – Administrator
- B. Belmont Park Update/Ribbon Cutting - Administrator
- C. Splash Pad/Parks Vision – Administrator
- D. Pickle Ball Courts – Administrator
- E. Letter of Support TID – Administrator
- F. Finalize June Trustee Meeting Date – Administrator
- G. Lean Kaizen – Trustee Hartkemeyer
- H. Kimco and events for 2024 - Administrator

**III. COMMUNICATION**

This is the Portion of the meeting where you, the residents of Fairfield Township, are invited to share your thoughts with the Board. Please know that this time has been set aside from the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to three (3) minutes each.

**IV. COMMITTEE REPORTS**

- A. TID – Trustee McAbee
- B. EMA – Trustee Hartkemeyer
- C. OKI – Trustee Hartkemeyer
- D. CLOUT – Trustee Hartkemeyer
- E. OTHER – Trustees

**V. FISCAL OFFICER’S RECOMMENDATIONS AND REPORTS**

- A. Fiscal Officer’s Report – Fiscal Officer
- B. Recommend motion to suspend reading of the minutes of the following meeting:
  - a. Trustee Regular Meeting, March 19, 2024
    - 1. Motion to suspend the reading of the minutes: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
      - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
      - b. President declares motion \_\_\_\_\_
    - 2. Motion to approve the minutes: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
      - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
      - b. President declares motion \_\_\_\_\_
- C. Recommend motion to approve payment of the bills by the Fiscal Office
  - 1. Motion to approve the recommendation: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.

**VI. DEPARTMENT SPOTLIGHT**

- A. Zoning Department – Chuck Goins

**VII. ADMINISTRATOR’S REPORT – Administrator**

**VIII. MOTIONS**

- A. **Motion** to hire two Summer Interns at a rate of \$15.00 per hour with a 20–30-hour work week
  - 1. Motion to adopt: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.

- B. **Motion** to accept the resignation of Savannah Strack as part time Firefighter/Paramedic with the Fire Department
1. Motion to adopt: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
- C. **Motion** to accept the resignation of Garrett Fuller as part time Firefighter/Paramedic with the Fire Department
1. Motion to adopt: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.

**IX. RESOLUTIONS – Administrator**

- A. Resolution No. 24-43 approving purchase of (19) In-Car Cameras for the Police Department
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
- B. Resolution No. 24-44 approving purchase of (28) Body Worn Cameras for the Police Department
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
- C. Resolution No. 24-46 approving open Purchase Order Balances
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
- D. Resolution No. 24-47 establishing Consent Agenda Policy
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
- E. Resolution No. 24-48 approving payment to Sedgwick as third-part administrator for Ohio Bureau of Workers Compensation
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
- F. Resolution No. 24-49 authorizing academy payment or reimbursement for Police Department Recruits
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.

- G. Resolution No. 24-50 authorizing appointment of full time Police Recruit Travis Prater
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
- H. Resolution No. 24-51 authorizing appointment of full time Police Recruit Deyonte Tipton
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
- I. Resolution No. 24-52 authorizing appointment of full time Police Recruit Ashtyn Fath
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
- J. Resolution No. 24-53 authorizing appointment of full time Police Recruit Nesh Mahat
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
- K. Resolution No. 24-55 authorizing sale or auction of vehicles from Police Department
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
- L. Resolution No. 24-56 authorizing sale or destruction of Police Department equipment
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
- M. Resolution No. 24-57 dispersing from TIF funds to Fairfield City School District
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
- N. Resolution No. 24-58 authorizing Administrator to execute a contract with Stewart Land Use for the development of an updated comprehensive plan for Fairfield Township
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.
- O. Resolution No. 24-59 authorizing Administrator to sign the Deed of Gift document with the Historical Society
1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
    - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
    - b. President declares motion \_\_\_\_\_.

P. Resolution No. 24-63 awarding paramedic tuition payment for Firefighter/EMT Ashton McCann

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

Q. Resolution No. 24-64 approving repair of piping in Ashwood Knolls Subdivision

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

R. Resolution No. 24-65 declaring nuisance and ordering abatement on properties

1. Motion to adopt the resolution: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. Vote: \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares motion \_\_\_\_\_.

#### X. ANNOUNCEMENTS

- CareerFest at Fairfield High School – Thursday, April 18, 2024, 8:00 AM-3:00 PM
- Spring Clean-up Day – Saturday, April 27, 2024, 10:00 AM – 3:00 PM
- City of Fairfield JEDD Board Meeting – Monday, May 13, 2024, 9:00 AM
- Fairfield Township Board of Trustees Meeting – Tuesday, May 14, 2024, 7:00 PM

#### XI. BOARD MEMBER COMMENTS

#### XII. EXECUTIVE SESSION

1. **ORC 121.22 (G)(1)** to consider the appointment, employment, or compensation of a public employee or official; and

**ORC 121.22 (G)(4)** to discuss collective bargaining sessions with public employees concerning their compensation and other terms and conditions of employment.

- Motion to go into executive session: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
  - a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares board to go into executive session \_\_\_\_\_.
- President convenes executive session at \_\_\_\_\_ P.M.
- President resumes regular meeting at \_\_\_\_\_ P.M.

#### XIII. ADJOURNMENT

- Motion to Adjourn: \_\_\_\_\_; 2<sup>nd</sup> \_\_\_\_\_
- a. \_\_\_\_\_ Berding \_\_\_\_\_ Hartkemeyer \_\_\_\_\_ McAbee
  - b. President declares meeting adjourned \_\_\_\_\_ P.M.

April 3, 2024

TO: Julie Vonderhaar  
Township Administrator

FROM: Robert Chabali  
Chief of Police

SUBJECT: Background Process/Check-off List

Mrs. Vonderhaar,

Below is the background process/check-off list the police department uses for sworn personnel:

- Candidate has to sign the Authorization Form Release of Records
- Submit detailed Application (available online)
- Submit the Personal History Questionnaire
- Submit to Photo
- Submit fingerprints to Ohio Bureau of Criminal Investigation (Ohio BCI)
- Submit fingerprints to Federal Bureau of Investigation (FBI - national)
- Provide copy of Drivers' License
- Provide copy of Birth Certificate
- Provide copy of social security number card
- Provide copy of high school diploma
- Provide copy of high school transcripts
- Conduct credit check
- Review traffic record
- Obtain adult record check (CCH)
- Obtain military employment documentation, if any
- Obtain DD – 214 (military record for discharge, if applicable).
- Previous employment check
- Candidate interview by hiring committee, which includes detectives, detective sergeant and selected uniform officers
- Submit to polygraph
- Contact references
- Conduct in-home interview
- Conduct neighborhood checks
- Conduct Chief and Captain Interview
- Provide Conditional Offer Letter to candidate
- Submit to psychological evaluation
- Submit to medical examination including a drug screen
- We encourage ride-alongs with our personnel in an effort to expose them to our personnel

Once all components of the background check are completed, the name of the candidate is provided to the Trustees via a Resolution for approval. After approval, the candidate is sworn-in and the police department submits an SF – 400 form to the State of Ohio Attorney General's Office via their portal notifying them that the candidate was hired. The state then sends the OPOTA certificate to the agency.

As it relates to non-sworn police recruits to be presented for approval to the Board of Trustees on April 9, the background process/check-off list is the same. The candidate then would be hired as a sworn employee.

A handwritten signature in black ink that reads "Robert Chabali". The signature is written in a cursive, flowing style.

Robert Chabali  
Chief of Police



# Fairfield Township Fire Department

6048 Morris Road

Hamilton, Ohio 54011

Phone 513-887-4402 – FAX 513-887-2705

[www.FairfieldTwp.org/Fire](http://www.FairfieldTwp.org/Fire)

To: Julie Vonderhaar, Administrator  
From: Ryan Berter, Fire Chief  
Date: 04/03/2024  
Subject: Full-Time Process

I wanted to take the opportunity to outline the process that is currently used for selecting full-time firefighters.

We currently do not advertise to the outside for our full-time positions because we have had a pool of part-time personnel who were eager for full-time.

When Firefighters get hired parttime they get put through what is essentially a full-time process, minus a pension physical as required by the state. If they pass each section of this process they are taken to the Board for consideration.

When openings occur, we send out an internal email requesting letters of interest for the open positions. Once the deadline passes, we schedule interviews for each candidate that meets our requirements. The interviews are compared, as is work history and selections are made.

The onboarding of part time firefighters is outlined on the second page of this memo. All documentation is forwarded to administration to be placed into the individual personnel file.

This is the process that Chief Thomas had in place and was used for each candidate including the last 3 candidates that are up for Board consideration on April 9<sup>th</sup>, 2024.

If you have any further questions, please don't hesitate to contact me.

Ryan D Berter  
Fire Chief



Pre Employment Steps		Date:	Received By:	Continuing	
				Yes	No
1	Application Received				
2	Copy of Drivers License				
3	Copy of High School Diploma				
4	Copy of State of Ohio Certifications				
5	Background Check				
6	Driving Record				
7	Copy of NIMS 100,200,700,800				
8	Interview Scheduled				
9	Interview Conducted				
10	Physical Ability Test				
11	Background Packet				
12	Polygraph				
13	Polygraph Reviewed				
14	Pre-employment physical				
15	Pre-employment physical received				
16	Determination of hire				
17	Recommend for hire at Trustees Meeting				
	Interview Date:				
	Polygraph Date:				
	Ability Test Date:				
	Trustees Meeting Date:				



## Planning and Zoning Internship Fairfield Township, Butler County Ohio

**Job Title:** Planning and Zoning Intern

**Department:** Zoning Department

**Reports to:** Zoning Administrator

**Pay Classification:** Hourly/Non-Exempt (full or part-time) \$15.00 per hour

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**Summary:** Fairfield Township is now accepting applications for a Planning and Zoning Internship position to assist Zoning and Administration Staff with field and office work. Current students majoring in urban planning, geography, GIS, Public Administration, and related fields are encouraged to apply.

The intern will be involved in zoning, planning, mapping, and blighted properties projects during the summer months. Primary responsibilities will include investigating and following up on zoning complaints, and processing zoning certificate applications. Other responsibilities include attending planning and zoning meetings, writing reports and formal notices. Strong written and oral communication skills are also required.

Interns will work a flexible schedule, working no more than 30 hours each week. The position is scheduled to begin in May and will conclude no later than September 1<sup>st</sup>.

**Primary Responsibilities:** include the following and other duties as assigned.

- Investigation of zoning and nuisance complaints; documenting findings, writing formal violation notices, and communicating with property owners.
- Review zoning certificate applications: plan review and site inspections, as warranted.
- Assist with update of Comprehensive Plan
- Assist with updating record keeping utilizing GIS
- Attend meetings and record minutes at Zoning Commission and Board of Zoning Appeals meetings, as needed.
- Assist in the preparation and processing of grant applications
- Assist in the review of Fairfield Township subdivision plats and attend Butler County subdivision review meetings as needed
- Assist in the review of residential and commercial/industrial construction plans to determine compliance with Fairfield Township Zoning Resolution
- Conduct field inspections for new construction and change of uses for purposes of issuing final inspection certificates
- Work with other Township and County departments as necessary

- Assist the public by providing information on all applicable zoning provisions and procedures and provide referrals to the proper agencies.

**Qualifications:**

- Currently majoring in urban planning, geography, GIS, public administration, and related fields.
- Must possess and retain a valid Ohio driver's license and be insurable through the Township's insurance carrier.

**Attendance:**

- The Zoning Department hours are 8:00 a.m. to 4:30 p.m. Position does not exceed 30 hr/week.
- Ability to work other than normal working hours to attend various meetings and events.

**Work Environment**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. This position requires frequent on-site inspections including in unimproved and off-road areas. Some of the duties of this job are also performed inside a climate-controlled office setting. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.

**Selection Process**

Applicants must submit a cover letter, resume, and references to Zoning Administrator by May 1<sup>st</sup>.

**Equal Employment Opportunity Statement**

Fairfield Township provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, disability, genetic information, marital status, amnesty, or status as a covered veteran in accordance with applicable federal, state, and local laws. Fairfield Township complies with applicable state and local laws governing non-discrimination in employment in every location in which the Township has facilities. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

Fairfield Township expressly prohibits any form of unlawful employee harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status. Improper interference with the ability of Fairfield Township employees to perform their expected job duties is absolutely not tolerated.



## Communications/Marketing Internship Fairfield Township, Butler County Ohio

**Job Title:** Seasonal Communications/Marketing Intern

**Department:** Administration Department

**Reports to:** Township Administrator

**Pay Classification:** Hourly/Non-Exempt (full or part-time) \$15.00 per hour

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**Summary:** Fairfield Township is seeking a motivated seasonal communication/marketing intern to join our team this summer. This is an exciting opportunity to gain hands-on experience. Depending on skillset, this individual will assist with communications tasks including, but not limited to: Writing and editing; photo and video production and editing; web and social media content and analytics; graphic design; media relations; etc. The intern will help promote Fairfield Township services, programs, and events through the creation of content for the social media pages, website, email marketing, and print media.

Interns will work a flexible schedule, working no more than 30 hours each week. The position is scheduled to begin in May and will conclude no later than September 1<sup>st</sup>.

**Primary Responsibilities:** include the following and other duties as assigned.

### EXAMPLES OF WORK PERFORMED:

- Assist in content creation for social media, website, email marketing.
- Assist with the development and implementation of internal/external communications, engagement, and outreach.
- Develop creative concepts and communication plans for special projects.
- Write news releases, website copy, and social media content.
- Create public awareness campaigns for Township services and initiatives. Contribute ideas/pitches to Township Administration

### DESIRABLE KNOWLEDGE, SKILLS, AND ABILITIES:

- Strong social media skills, including filming and editing videos.
- Proficiency in use of Microsoft Office.
- Proficiency in graphic design, Adobe Creative Suite preferred.
- Strong organizational and time management skills.
- Strong writing, verbal and interpersonal communication skills.
- Ability to maintain attention to detail and ability to work effectively under pressure and within deadlines.
- Ability to manage multiple tasks with multiple priorities.

- Ability to establish and maintain effective working relationships with township employees and the general public.
- Ability to understand and follow oral and/or written instructions.

**Qualifications:**

- Currently majoring in communications, marketing, journalism, public relations, or other related field.
- Must possess and retain a valid Ohio driver's license and be insurable through the Township's insurance carrier.

**Attendance:**

- The Administration Building hours are 8:00 a.m. to 4:30 p.m. Position does not exceed 30 hr./week.
- Ability to work other than normal working hours, and to work various events necessary.

**Work Environment**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. The majority of the duties of this job are performed inside a climate-controlled office setting. Some of the responsibilities of this position require on-site visits and events located on unimproved and off-road areas. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.

**Selection Process**

Applicants must submit a cover letter, resume, and references to Township Administrator by May 1<sup>st</sup>.

**Equal Employment Opportunity Statement**

Fairfield Township provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, disability, genetic information, marital status, amnesty, or status as a covered veteran in accordance with applicable federal, state and local laws. Fairfield Township complies with applicable state and local laws governing non-discrimination in employment in every location in which the Township has facilities. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

Fairfield Township expressly prohibits any form of unlawful employee harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status. Improper interference with the ability of Fairfield Township employees to perform their expected job duties is absolutely not tolerated.



# Fairfield Township Fire Department

6048 Morris Road

Hamilton, Ohio 54011

Phone 513-887-4402 – FAX 513-887-2705

[www.FairfieldTwp.org/Fire](http://www.FairfieldTwp.org/Fire)

To: Julie Vonderhaar, Administrator  
From: Ryan Berter, Fire Chief  
Date: 03/29/2024  
Subject: Savannah Strack Resignation

For the Boards consideration

Savannah Strack has resigned her position as a part time Firefighter Paramedic with Fairfield Township, copied below.

Savannah lists time constraints as reasons for his resignation. Her resignation is copied on the back.

All uniforms, gear and equipment have been returned to the department.

Ryan D Berter  
Fire Chief

Chief Berter

Fairfield Twp Fire Department

6048 Morris Rd.

Hamilton, OH 45011

March 28, 2024

Chief Berter,

I am writing this letter to formally resign from my position as a Firefighter/Paramedic at the Fairfield Township Fire Department. This decision has been a difficult one for me, considering the invaluable experiences and cherished memories I have gained during my time with this department.

I joined the Fairfield Twp Fire Department with enthusiasm and dedication, eager to begin my career. Fairfield Township took a chance on me as I just obtained my certifications prior to working for this department and I am beyond thankful for that chance. Throughout my time here, I have had the privilege of working alongside incredibly talented and committed colleagues, learning from seasoned professionals, and engaging in meaningful emergency response and medical care for the community.

The memories I have had with colleagues have given me life long friends. This job has shaped me both personally and professionally. I am grateful for the trust and support I have received from you and the entire department during my journey.

However, after careful consideration and reflection on my career goals and aspirations, I have decided to resign from this position, effective immediately. Whilst working full-time with the City of Hamilton I look forward to working in conjunction with you all. This decision was not made lightly, and I wish the very best for the future of this department.

I want to express my sincere gratitude to you, Chief Berter, and to everyone at the Fairfield Twp Fire Department. Additionally, I would like to congratulate you on the achievement of the Chief position. Though the responsibilities and leadership role is not new to you, I know Fairfield Twp residents are going to benefit greatly with you and your administration as well as the future of the department.

Thank you once again for the opportunities, mentorship, and support provided to me during my time at the Fairfield Twp Fire Department. I wish the department continued success in its endeavors and look forward to maintaining the relationships built here. Please let me know how I can assist and if further steps are needed in this transition in order to make a smooth departure.

Sincerely,

Savannah Strack



# Fairfield Township Fire Department

6048 Morris Road

Hamilton, Ohio 54011

Phone 513-887-4402 – FAX 513-887-2705

[www.FairfieldTwp.org/Fire](http://www.FairfieldTwp.org/Fire)

To: Julie Vonderhaar, Administrator

From: Ryan Berter, Fire Chief

Date: 03/27/2024

Subject: Garrett Fuller Resignation

For the Boards consideration

Garrett Fuller has resigned his position as a part time Firefighter Paramedic with Fairfield Township, copied below.

Garrett lists time constraints with his family as well as his fulltime job with the City of Fairfield Fire Department as reasons for his resignation.

All uniforms, gear and equipment have been returned to the department.

Ryan D Berter  
Fire Chief

Chief,

*This is a formal letter to tender two weeks notice of my resignation. Life for myself and my family has gotten very busy as of the past few months as well as my full time commitment to Fairfield being my main focus. I want to thank you personally as well as this entire department for the continued support and encouragement I've received throughout my tenure here. I have made life long friendships and great memories I'll cherish forever. The skills I've learned and the knowledge I've gained from this department will never be taken for granted. I hope to see you all frequently and I'm excited to see what you and all of your officers accomplish with this growing department. If any of you ever need anything I'm a text or a phone call away.*

Thank You,

Garrett Fuller



**FAIRFIELD TOWNSHIP  
RESOLUTION NO. 24-43**

**RESOLUTION APPROVING PURCHASE OF (19) IN CAR CAMERAS FOR THE POLICE  
DEPARTMENT FROM LENSLOCK INC., IN THE TOTAL AMOUNT OF \$143,920.00,  
TO BE PAID IN A 5-YEAR PAYMENT PLAN OF \$28,784.00.**

**WHEREAS:** The Police Chief has recommended the purchase of (19) In Car Cameras from LensLock Inc., for the Police Department to enhance the safety and welfare of the residents of Fairfield Township; and

**WHEREAS:** The Police Chief obtained three bids and LensLock Inc., was the most responsive and responsible bidder; and

**WHEREAS:** The pricing was secured through a national RFP process;

**NOW, THEREFORE, BE IT RESOLVED,** by the Trustees of Fairfield Township, Butler County, Ohio, as follows:

**SECTION 1:** The Board of Trustees hereby approves the purchase of (19) In Car Cameras for the Police Department in the total amount of \$143,920.00, to be paid in a 5-year payment plan of \$28,784.00, out of Fund 2191 and included herein on Attachment "A".

**SECTION 2:** This Resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 3:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 4:** This Resolution shall take effect at the earliest period allowed by law.

**Adopted:** April 9, 2024

**Board of Trustees**

**Vote of Trustees**

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lawrence E. Barbieri, Township Assistant Law Director



LENSLOCK

SHIP TO:
Fairfield Twp Police Dept. OH

LensLock Inc.
'Securing Trust - One Incident at a Time'
13125 Danielson St., Suite 112
Poway, CA 92064 - U.S.A.
Toll Free - 888-538-0589
www.LensLock.com

(19 in-car cameras)

Issued: March 5, 2024
Proposal Valid for 90 Days
Proposal Num: 2024-859-0015

Services: BWC
Payment Due: Net 30
Length of Service: 60 Months
Start Date: TBD

Customer ID #
Attention: Chief Chabali

SALES REPRESENTATIVE:

Add Name: Peter Klaus
Phone: 859-661-0172
Email: PJK@LensLock.com

Year 1

Table with 4 columns: QTY, DESCRIPTION, UNIT PRICE, YEAR 1 COST. Includes items like Hawk 6 In-Car Video Service, Bluetooth Integrated Technology System, and various fees. Summary row shows Year 1 Total at \$28,784.00.

Included Accessories:
Additional Notes:
Tax Exempt:

If yes, please provide copy of tax exempt form along with signed agreement

Summary of 5-Year Payments

Table with 3 columns: Payment (Year, Start Date, End Date), Amount. Shows annual payments of \$28,784.00 from 2024 to 2029, with a Grand Total of \$143,920.00.

**FAIRFIELD TOWNSHIP  
RESOLUTION NO. 24-44**

**RESOLUTION APPROVING PURCHASE OF (28) BODY WORN CAMERAS FOR THE POLICE  
DEPARTMENT FROM LENSLOCK INC., IN THE TOTAL AMOUNT OF \$100,885.00,  
TO BE PAID IN A 5-YEAR PAYMENT PLAN OF \$20,177.00.**

**WHEREAS:** The Police Chief has recommended the purchase of (28) Body Worn Cameras from LensLock Inc., for the Police Department to enhance the safety and welfare of the residents of Fairfield Township; and

**WHEREAS:** The Police Chief obtained three bids and LensLock Inc., was the most responsive and responsible bidder; and

**WHEREAS:** The pricing was secured through a national RFP process.

**NOW, THEREFORE, BE IT RESOLVED,** by the Trustees of Fairfield Township, Butler County, Ohio, as follows:

**SECTION 1:** The Board of Trustees hereby approves the purchase of (28) Body Worn Cameras for the Police Department in the total amount of 100,885.00, to be paid in a 5-year payment plan of \$20,177.00, to be paid out of Fund 2191 and included herein on Attachment "A".

**SECTION 2:** This Resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 3:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 4:** This Resolution shall take effect at the earliest period allowed by law.

**Adopted:** April 9, 2024

**Board of Trustees**

**Vote of Trustees**

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lawrence E. Barbieri, Township Assistant Law Director



**LENSLOCK**

SHIP TO:  
Fairfield Twp Police Dept. OH

**LensLock Inc.**  
"Securing Trust • One Incident at a Time"  
13125 Danielson St., Suite 112  
Poway, CA 92064 - U.S.A.  
Toll Free - 888-538-0589  
www.LensLock.com

*( 28 total Body Worn Cameras )*

Issued:	March 4, 2024
Proposal Valid for 90 Days	
Proposal Num:	2024-859-0018

Services:	BWC
Payment Due:	Net 30
Length of Service:	60 Months
Start Date:	TBD

Customer ID #

Attention: Chief Chabali

**SALES REPRESENTATIVE:**

Add Name	Peter Klaus
Phone:	859-661-0172
Email:	<a href="mailto:PJK@LensLock.com">PJK@LensLock.com</a>

**Year 1**

QTY	DESCRIPTION	UNIT PRICE	YEAR 1 COST
18	Gen 12.5 Body Worn Camera Service - UNLIMITED Data Plan - Full Time	\$899.00	\$16,182.00
5	Gen 12.5 Body Worn Camera Service - UNLIMITED Data Plan - Part Time	\$799.00	\$3,995.00
5	Gen 12.5 Body Worn Camera Service - UNLIMITED Data Plan - Admin	\$0.00	\$0.00
0	New Body Worn Cameras Every 30 Months	\$0.00	INCLUDED
0	Bluetooth Holster Trigger - Taser (Optional)	\$179.00	\$0.00
0	Bluetooth Holster Trigger - Firearm (Optional)	\$179.00	\$0.00
1	Software & Database Maintenance Fee - Annual Fee	\$495.00	\$0.00
1	On-Site Implementation & Training Fee - One-Time Fee	\$1,895.00	\$0.00
Unlimited	CAD Integration	\$0.00	INCLUDED
Unlimited	Migration & Hosting of Legacy Data	\$0.00	INCLUDED
Unlimited	LensLock FBI-CJIS Redaction Services	\$0.00	INCLUDED
Unlimited	24/7/365 Premier Customer Support	\$0.00	INCLUDED
Unlimited	LensLock Evidence Management Software Access	\$0.00	INCLUDED
Unlimited	District Attorney & Defense Based Software Licenses	\$0.00	INCLUDED
Unlimited	Shipping & Handling Fees	\$0.00	INCLUDED
		<b>SUBTOTAL:</b>	<b>\$20,177.00</b>
		<b>SALES TAX</b>	<b>\$0.00</b>
		<b>0.00%</b>	
		<b>YEAR 1 TOTAL:</b>	<b>\$20,177.00</b>

Included Accessories:
Additional Notes:
Tax Exempt:

If yes, please provide copy of tax exempt form along with signed agreement

**Summary of 5-Year Payments**

	Payment		Amount
Year 1:	May 1, 2024	May 1, 2025	\$20,177.00
Year 2:	May 2, 2025	May 1, 2026	\$20,177.00
Year 3:	May 2, 2026	May 1, 2027	\$20,177.00
Year 4:	May 2, 2027	April 30, 2028	\$20,177.00
Year 5:	May 1, 2028	May 1, 2029	\$20,177.00
<b>Grand Total</b>			<b>\$100,885.00</b>

March 27, 2024

TO: Julie Vonderhaar  
Township Administrator

FROM: Robert Chabali  
Chief of Police

**SUBJECT: Request to Update In-car and Body Worn Cameras**

Mrs. Vonderhaar,

As you may recall, the police department first obtained in-car WatchGuard cameras for all marked units after the Board of Trustees' approval during the August 12, 2018, Meeting. The actual implementation occurred in December 2018. Due to the very positive results of the in-car cameras, the Board also approved WatchGuard body worn cameras during the January 12, 2021, Board of Trustees Meeting. As authored in my original report in 2018, the acquisition of both in-car and body worn cameras have, in fact, confirmed our ability to review probable cause for arrest, arrest procedures, suspect/officer interaction, provide valuable officer training and has been an established impartial witness to officer/civilian contact. As you are aware, both the in-car and body worn cameras have captured multiple critical incidents in Fairfield Township on video.

WatchGuard was purchased by Motorola in 2019. Since this purchase, it has been gradually challenging to work with them as it relates to customer service. SWOCA personnel have been helpful in assisting us with our needs but have also had challenges in getting follow-up to include callbacks from them. Regardless of these issues, most of the equipment and technology are at end-of-life, faltering and should be replaced as soon as possible. On March 2, 2024, Mr. Marc Hopkins, SWOCA, emailed me the following (excerpt):

...Because the watchguard server has failed, a new server will need to be purchased if you stay on watchguard. Estimated cost around \$5,000, or roughly \$250 a month if we are able build it on the virtual server services that you get from us. I would imagine this would be roughly the same investment as a new server for a new solution. Therefore, there is some significant cost avoidance also to be added to your justification calculations.

On March 19, 2024, during the Board of Trustees Meeting, Mr. Hopkins personally reminded me that the current server in its current dysfunctional condition may be open to data breach and viruses; however, they continually monitor it to mitigate potential concerns.

Also on March 19, 2024, I was contacted by Mr. Peter Klaus, LensLock, who forwarded me information on a potential procurement process involving NPPGov, much like a state bid, which might benefit our purchase. This procurement process is a national cooperative procurement organization offering publicly solicited contracts nationwide. Contracts are created through public

solicitation and award process by a Lead Public Agency. Fairfield Township is already part of this procurement process.

I forwarded this information to Mr. Barbieri, who confirmed that NPP/Gov is sufficient. Additionally, he suggested I sign the Intergovernmental Agreement, which is attached.

**Additional Information:**

In researching new technology, we have found that vendors now proceed with five (5) year payment plans to assist agencies in getting into this technology, instead of one large lumpsum payment, making it more reachable for more agencies. Additionally, based on our past experience with this technology, bids were also requested with the following criteria:

- Go to cloud-based instead of server storage
- Unlimited data plan
- Free 24/7/365 redaction service
- Replacement of body worn cameras when needed
- Redaction done by the vendor
- Assist monetarily in the transition from WatchGuard/Motorola to new vendor

We have a grant for \$18,865.00, for body worn cameras, regardless of the vendor, which is not shown on the quotes but is shown in this report.

I have attached bids from the following three (3) vendors and obtained pricing:

1. LensLock, Inc.  
13125 Danielson St., Suite 112  
Poway, California 92064  
Phone #859-661-0172

This is for a five (5) year plan:

LensLock five (5) year cost is \$143,920.00 for in-car cameras

LensLock five (5) year cost is \$100,885.00 for body worn cameras

Total: \$244,805.00

~~-\$18,865.00 Grant~~

**\$225,940.00**

LensLock meets all of our criteria, including replacing body cameras every 30 months, and providing financial compensation for removal and installations of all of our 19 vehicles, which is a savings of \$13,775.00 (\$725.00 per car). This is reflected in LensLock's quote.

2. Axon Enterprise, Inc.  
17800 N. 85<sup>th</sup> St.  
Scottsdale, Arizona 85255  
Phone #1-800-978-2737

This is for a five (5) year plan.

Axon in-car cameras cost \$172,972.20, which is \$29,087.20 higher than LensLock, our preferred choice.

Axon body worn cameras cost \$96,968.28, which is \$3916.72 lower than LensLock; however, this cost is deceiving as some features that LensLock has built into their cost are a la carte for Axon.

Axon five (5) year total cost is: \$172,972.20 for in-car cameras  
Axon five (5) year total cost is: \$96,968.28 for body worn cameras  
Total: \$269,940.48  
-\$18,865.00 Grant  
**\$251,075.48**

Axon does not include redaction software unless purchased separately and no financial accommodation to assist us in the transition. Additionally, the a la carte menu would make this total higher.

3. 10-8 Video Digital Evidence Solutions

PO Box 427  
Fayetteville, Tennessee 37334  
<https://10-8video.com>  
888-788-1048

This is for a 3-year maximum plan as some of the warranties are for 1, 2 or 3 years only.

The technology and capabilities do not fit our needs.

10-8 Body worn and in-car cameras costs: \$74,848.00  
-\$18,865.00 Grant  
**\$55,983.00**

This system is not recommended as it is only for three (3) years and does not meet our criteria.

LensLock is less expensive than Axon.

I am requesting approval to purchase NPPGov approved technology from LensLock in-car and body worn camera systems, which is \$26,055.00, less expensive than Axon and meets all of our criteria.



Robert Chabali  
Chief of Police

**FAIRFIELD TOWNSHIP  
RESOLUTION NO. 24-46**

**RESOLUTION APPROVING OPEN PURCHASE ORDER BALANCES.**

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby approves the Open Purchase Order Balances, attached hereto as Exhibit "A".

**SECTION 2:** The Board hereby dispenses with the requirement that this Resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this Resolution upon its first reading.

**SECTION 3** This Resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This Resolution shall take effect at the earliest period allowed by law.

**Adopted:** April 9, 2024

**Board of Trustees**

**Vote of Trustees**

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lawrence E. Barbieri, Township Assistant Law Director



Updated as of 3/29/2024							
PO #	Issue Date	Account Code	Acct Amount	Curr Balance	Department	Vendor	Notes
376-2024	3/14/24	1000-110-221-0000	\$200.00	\$200.00	GENERAL	WAGWORKS, INC	COBRA BENEFIT SERVICE
400-2024	3/21/24	1000-110-221-0000	\$12,659.82	\$0.00	GENERAL	HUMANA HEALTH PLAN OHIO	MONTHLY MEDICAL
400-2024	3/21/24	1000-110-222-0000	\$56.08	\$0.00	GENERAL	HUMANA HEALTH PLAN OHIO	MONTHLY MEDICAL
400-2024	3/21/24	1000-110-223-0000	\$796.82	\$0.00	GENERAL	HUMANA HEALTH PLAN OHIO	MONTHLY MEDICAL
400-2024	3/21/24	1000-110-224-0000	\$153.13	\$0.00	GENERAL	HUMANA HEALTH PLAN OHIO	MONTHLY MEDICAL
417-2024	3/27/24	1000-110-312-0000	\$11,316.00	\$11,316.00	GENERAL	OHIO AUDITOR OF STATE KEITH FABER	2023 AUDIT
418-2024	3/27/24	1000-110-312-0000	\$700.00	\$700.00	GENERAL	BASTIN & COMPANY	SCHEDULE OF FEDERAL AWARDS FOR AUDIT
420-2024	3/27/24	1000-110-330-0000	\$800.00	\$800.00	GENERAL	HUNTINGTON CREDIT CARD	TRAVEL FOR SHELLY SCHULTZ TO ATTEND CONFERENCE
365-2024	3/13/24	1000-110-342-0000	\$1,000.00	\$976.83	GENERAL	PITNEY BOWES GLOBAL FINANCIAL SERVICES	POSTAGE METER, POSTAGE AND SUPPLIES
368-2024	3/13/24	1000-110-345-0000	\$2,997.43	\$0.00	GENERAL	OMNI BUSINESS FORMS INC	POSTCARDS FOR UPCOMING EVENTS
371-2024	3/14/24	1000-110-360-0000	\$250.00	\$79.05	GENERAL	TRUGREEN LIMITED PARTNERSHIP	QUARTERLY LAWN TREATMENTS
375-2024	3/14/24	1000-110-360-0000	\$200.00	\$200.00	GENERAL	A-1 SPRINKLER CO., INC.	QUARTERLY INVOICES FOR ALL BUILDINGS
408-2024	3/25/24	1000-110-360-0000	\$150.00	\$150.00	GENERAL	VERIZON WIRELESS	ZONING IPAD
409-2024	3/25/24	1000-110-360-0000	\$100.00	\$100.00	GENERAL	ADJUDICATION LAB INC	DRUG TESTING FOR ALL DEPARTMENTS
372-2024	3/14/24	1000-110-410-0000	\$1,000.00	\$30.00	GENERAL	BOSS AWARDS & SPORTSWEAR	NAME PLATES (2)
386-2024	3/18/24	1000-110-599-0000	\$760.00	\$0.00	GENERAL	BUTLER COUNTY TOWNSHIP ASSOCIATION	ANNUAL DUES
399-2024	3/20/24	1000-110-599-0000	\$240.00	\$240.00	GENERAL	MICHELLE E MADL	SHADOWBOXES FOR DEPARTMENTS
391-2024	3/19/24	1000-110-599-1025	\$5,333.51	\$0.00	GENERAL	MICHELLE E MADL	SHADOWBOXES FOR DEPARTMENTS
382-2024	3/18/24	1000-110-599-4925	\$2,500.00	\$2,500.00	GENERAL	DELL MARKETING LP	MICROSOFT 365 LICENSING
378-2024	3/14/24	1000-120-359-1080	\$1,500.00	\$1,500.00	GENERAL	INTEGRA REALTY RESOURCES	APPRAISAL FEE FOR CANAL ROAD
402-2024	3/21/24	1000-120-599-1051	\$459.00	\$459.00	GENERAL	RUMPKA CONSOLIDATED COMPANIES	GARBAGE INVOICES
424-2024	3/28/24	1000-120-599-1051	\$97.19	\$97.19	GENERAL	FASTSIGNS	PARKING A-FRAME BANNER INSERTS
379-2024	3/15/24	1000-610-323-0000	\$485.00	\$485.00	GENERAL	DIANNE FRENCH	REIMBURSEMENT OF FOOD FROM WALMART FOR OPEN HOUSE
396-2024	3/20/24	1000-610-599-1049	\$6,912.17	\$6,912.17	GENERAL	DWA RECREATION INC	RIMS AND BACKBOARDS FOR NEW BACKBOARDS
367-2024	3/13/24	2011-330-359-1074	\$2,000.00	\$1,571.90	MOTOR VEHICLE LICENSE TAX	FUSION ROOFING AND RESTORATION, LLC	PLAYGROUND FENCE FOR MILTON ST PARK
381-2024	3/18/24	2011-330-420-0000	\$80.00	\$80.00	MOTOR VEHICLE LICENSE TAX	CITY OF HAMILTON	ELECTRIC INVOICES
413-2024	3/25/24	2011-330-420-0000	\$12,000.00	\$12,000.00	MOTOR VEHICLE LICENSE TAX	FASTSIGNS	POLE CLAMPS (8)
366-2024	3/13/24	2021-330-323-0000	\$1,790.57	\$0.00	GASOLINE TAX	BUTLER COUNTY ENGINEER	2024 SALT CONTRACT
416-2024	3/26/24	2021-330-323-0000	\$5,000.00	\$5,000.00	GASOLINE TAX	CRONIN FORD NORTH	REPAIRS ON F350
362-2024	3/12/24	2021-330-360-0000	\$3,400.00	\$0.00	GASOLINE TAX	CRONIN FORD NORTH	MISC REPAIRS FOR PUBLIC WORKS VEHICLES
363-2024	3/12/24	2021-330-360-0000	\$3,400.00	\$3,400.00	GASOLINE TAX	ROQUEMORE ENTERPRISES INC	RUSTING PROOF APPLICATIONS FOR PW TRUCKS
371-2024	3/14/24	2021-330-360-0000	\$300.00	\$300.00	GASOLINE TAX	ROQUEMORE ENTERPRISES INC	RUSTING PROOF APPLICATIONS FOR PW TRUCKS
408-2024	3/25/24	2021-330-360-0000	\$500.00	\$500.00	GASOLINE TAX	TRUGREEN LIMITED PARTNERSHIP	QUARTERLY LAWN TREATMENTS
409-2024	3/25/24	2021-330-360-0000	\$200.00	\$200.00	GASOLINE TAX	VERIZON WIRELESS	PUBLIC WORKS IPADS
360-2024	3/12/24	2021-330-420-0000	\$1,500.00	\$730.00	GASOLINE TAX	ADJUDICATION LAB INC	DRUG TESTING FOR ALL DEPARTMENTS
361-2024	3/12/24	2021-330-420-0000	\$1,500.00	\$1,500.00	GASOLINE TAX	ONE STOP TOOL RENTAL INC	RENT EQUIPMENT FOR PUBLIC WORKS
414-2024	3/26/24	2021-330-420-0000	\$1,500.00	\$1,500.00	GASOLINE TAX	JAMIE'S MULCH & TOPSOIL INC	MULCHING FOR THE PARKS
422-2024	3/28/24	2021-330-420-0000	\$86.30	\$86.30	GASOLINE TAX	LYKINS OIL CO	GENERATOR FUEL FOR FIRE AND PUBLIC WORKS
391-2024	3/19/24	2021-330-599-1025	\$4,266.80	\$0.00	GASOLINE TAX	MENARDS ~ FAIRFIELD TWP	PUBLIC WORKS SUPPLIES
378-2024	3/14/24	2031-330-359-1080	\$500.00	\$500.00	ROAD AND BRIDGE	DELL MARKETING LP	MICROSOFT 365 LICENSING
375-2024	3/14/24	2031-330-360-0000	\$300.00	\$300.00	ROAD AND BRIDGE	RUMPKA CONSOLIDATED COMPANIES	GARBAGE INVOICES
364-2024	3/12/24	2081-210-318-0000	\$850.00	\$850.00	POLICE	A-1 SPRINKLER CO., INC.	QUARTERLY INVOICES FOR ALL BUILDINGS
401-2024	3/21/24	2081-210-318-0000	\$75.00	\$75.00	POLICE	JOHN E. REID & ASSOCIATES INC	TRENT SMITH INTERVIEW TRAINING
398-2024	3/20/24	2081-210-323-0000	\$414.00	\$414.00	POLICE	HAMILTON TWP CITIZEN'S POLICE ACADEMY ALUM	ZACH STEELE FTO TRAINING
385-2024	3/18/24	2081-210-330-0000	\$750.00	\$750.00	POLICE	DENIER ELECTRIC CO. INC	ADD RECEPCTACLE FOR DESK AT PD
374-2024	3/14/24	2081-210-360-0000	\$1,000.00	\$1,000.00	POLICE	HUNTINGTON CREDIT CARD	HOTEL STAY FOR MATTHEW MILLER
375-2024	3/14/24	2081-210-360-0000	\$2,400.00	\$2,400.00	POLICE	RUMPKA CONSOLIDATED COMPANIES	GARBAGE INVOICES
403-2024	3/22/24	2081-210-599-0000	\$500.00	\$500.00	POLICE	VERTONE, INC.	VIDEO TEdACTION SOFTWARE FOR POLICE
415-2024	3/26/24	2111-220-323-0000	\$500.00	\$500.00	FIRE	DANCO LETTERING	GRAPHICS FOR TWO DODGE DURANGOS
419-2024	3/27/24	2111-220-323-0000	\$300.00	\$300.00	FIRE	MOBILCOMM	SERVICE FOR STATION 211
371-2024	3/14/24	2111-220-360-0000	\$200.00	\$200.00	FIRE	MOBILCOMM	RADIO INSTALLATION IN STAFF CAR
373-2024	3/14/24	2111-220-360-0000	\$500.00	\$500.00	FIRE	TRUGREEN LIMITED PARTNERSHIP	QUARTERLY LAWN TREATMENTS
375-2024	3/14/24	2111-220-360-0000	\$800.00	\$800.00	FIRE	CINCY LIFE SAFETY SYSTEMS, LLC	FIRE MONITORING
375-2024	3/14/24	2111-220-360-0000	\$800.00	\$800.00	FIRE	A-1 SPRINKLER CO., INC.	QUARTERLY INVOICES FOR ALL BUILDINGS

Updated as of 3/29/2024				PO #	Issue Date	Account Code	Acct Amount	Curr Balance	Department	Vendor	Notes
370-2024	3/14/24	2111-220-420-0000	\$132.00	\$132.00	FIRE	HUNTINGTON CREDIT CARD					COMMAND STRIPS FOR INCIDENT MANAG. FUNCTIONS
400-2024	3/21/24	2191-210-221-4915	\$27,139.56	\$0.00	SAFETY SERVICE LEVY	HUMANA HEALTH PLAN OHIO					MONTHLY MEDICAL
400-2024	3/21/24	2191-210-222-0000	\$112.64	\$0.00	SAFETY SERVICE LEVY	HUMANA HEALTH PLAN OHIO					MONTHLY MEDICAL
400-2024	3/21/24	2191-210-223-4918	\$1,841.03	\$0.00	SAFETY SERVICE LEVY	HUMANA HEALTH PLAN OHIO					MONTHLY MEDICAL
400-2024	3/21/24	2191-210-224-4916	\$242.74	\$0.00	SAFETY SERVICE LEVY	HUMANA HEALTH PLAN OHIO					MONTHLY MEDICAL
387-2024	3/19/24	2191-210-251-0000	\$316.10	\$0.00	SAFETY SERVICE LEVY	BRANDON McCROSKEY					UNIFORM ALLOWANCE
388-2024	3/19/24	2191-210-251-0000	\$202.50	\$0.00	SAFETY SERVICE LEVY	MEGHAN ROBINSON					UNIFORM ALLOWANCE
380-2024	3/18/24	2191-210-323-0000	\$3,000.00	\$0.00	SAFETY SERVICE LEVY	FIRESTONE PAYMENT CENTER					VEHICLE REPAIRS FOR POLICE DEPT
412-2024	3/25/24	2191-210-323-0000	\$3,000.00	\$3,000.00	SAFETY SERVICE LEVY	FIRESTONE PAYMENT CENTER					VEHICLE REPAIRS FOR POLICE DEPT
423-2024	3/28/24	2191-210-330-0000	\$121.50	\$121.50	SAFETY SERVICE LEVY	RICHARD COY					REIMBURSEMENT OF FOOD WHILE AT TRAINING
377-2024	3/14/24	2191-210-360-0000	\$3,525.00	\$3,525.00	SAFETY SERVICE LEVY	GREATER CINCINNATI'S FINISHING TOUCH TEAM, LLC					REIMBURSEMENT OF FOOD WHILE AT TRAINING
390-2024	3/19/24	2191-210-360-0000	\$8,125.00	\$8,125.00	SAFETY SERVICE LEVY	FLOCK GROUP					QUARTERLY INVOICE FOR FLOCK CAMERAS
406-2024	3/25/24	2191-210-360-0000	\$500.00	\$500.00	SAFETY SERVICE LEVY	LEXIS NEXIS RISK DATA MANAGEMENT INC					INVESTIGATIVE TOOL FOR POLICE
407-2024	3/25/24	2191-210-360-0000	\$1,000.00	\$1,000.00	SAFETY SERVICE LEVY	OHIO POLYGRAPH & ASSOCIATES, LLC					POLYGRAPH TESTS FOR FIRE AND POLICE
409-2024	3/25/24	2191-210-360-0000	\$500.00	\$500.00	SAFETY SERVICE LEVY	ADJUDICATION LAB INC					DRUG TESTING FOR ALL DEPARTMENTS
410-2024	3/25/24	2191-210-360-0000	\$600.00	\$600.00	SAFETY SERVICE LEVY	AT&T MOBILITY II, LLC					CELL PHONES FOR INVESTIGATION/OIC
405-2024	3/25/24	2191-210-420-0000	\$500.00	\$500.00	SAFETY SERVICE LEVY	MAJOR SUPPLY CORP.					CLEANING SUPPLIES FOR POLICE DEPARTMENT
411-2024	3/25/24	2191-210-420-0000	\$100.00	\$100.00	SAFETY SERVICE LEVY	GUTH LABORATORIES INC					OVI DATAMASTER SOLUTION/MOUTHPIECE
403-2024	3/22/24	2191-210-599-0000	\$1,270.00	\$1,270.00	SAFETY SERVICE LEVY	DANCO LETTERING					GRAPHICS FOR TWO DODGE DURANGOS
421-2024	3/28/24	2191-210-599-0000	\$3,039.36	\$3,039.36	SAFETY SERVICE LEVY	FOREMOST PROMOTIONS					PROMOTIONAL ITEMS FOR POLICE DEPARTMENT
391-2024	3/19/24	2191-210-599-1025	\$14,222.98	\$0.00	SAFETY SERVICE LEVY	DELL MARKETING LP					MICROSOFT 365 LICENSING
400-2024	3/21/24	2191-220-221-4919	\$25,130.57	\$0.00	SAFETY SERVICE LEVY	HUMANA HEALTH PLAN OHIO					MONTHLY MEDICAL
400-2024	3/21/24	2191-220-222-0000	\$113.70	\$0.00	SAFETY SERVICE LEVY	HUMANA HEALTH PLAN OHIO					MONTHLY MEDICAL
400-2024	3/21/24	2191-220-223-4921	\$1,539.63	\$0.00	SAFETY SERVICE LEVY	HUMANA HEALTH PLAN OHIO					MONTHLY MEDICAL
400-2024	3/21/24	2191-220-224-4920	\$278.12	\$0.00	SAFETY SERVICE LEVY	HUMANA HEALTH PLAN OHIO					MONTHLY MEDICAL
384-2024	3/18/24	2191-220-323-1072	\$2,295.00	\$2,295.00	SAFETY SERVICE LEVY	WARGO ELECTRICAL CONTRACTORS					ELECTRICAL FIXTURE REPAIRS AT STATION 212
367-2024	3/13/24	2191-220-359-1074	\$4,000.00	\$2,596.64	SAFETY SERVICE LEVY	CITY OF HAMILTON					ELECTRIC INVOICES
378-2024	3/14/24	2191-220-359-1080	\$1,000.00	\$886.11	SAFETY SERVICE LEVY	RUMPKO CONSOLIDATED COMPANIES					GARBAGE INVOICES
369-2024	3/14/24	2191-220-360-0000	\$1,500.00	\$1,500.00	SAFETY SERVICE LEVY	HUNTINGTON CREDIT CARD					ANNUAL CONTRACT FOR ACTIVE 911
375-2024	3/14/24	2191-220-360-0000	\$700.00	\$700.00	SAFETY SERVICE LEVY	A-1 SPRINKLER CO., INC.					QUARTERLY INVOICES FOR ALL BUILDINGS
407-2024	3/25/24	2191-220-360-0000	\$1,000.00	\$1,000.00	SAFETY SERVICE LEVY	OHIO POLYGRAPH & ASSOCIATES, LLC					POLYGRAPH TESTS FOR FIRE AND POLICE
409-2024	3/25/24	2191-220-360-0000	\$500.00	\$500.00	SAFETY SERVICE LEVY	ADJUDICATION LAB INC					DRUG TESTING FOR ALL DEPARTMENTS
383-2024	3/18/24	2191-220-420-0000	\$891.00	\$891.00	SAFETY SERVICE LEVY	BUTLER COUNTY SHERIFF					PURCHASE RADIO LAPEL MICS FOR PORTABLE RADIOS
414-2024	3/26/24	2191-220-420-0000	\$1,000.00	\$1,000.00	SAFETY SERVICE LEVY	LYKINS OIL CO					GENERATOR FUEL FOR FIRE AND PUBLIC WORKS
391-2024	3/19/24	2191-220-599-1025	\$11,733.41	\$0.00	SAFETY SERVICE LEVY	DELL MARKETING LP					MICROSOFT 365 LICENSING
393-2024	3/19/24	2191-760-740-1071	\$14,994.10	\$14,994.10	SAFETY SERVICE LEVY	PATTERSON POPE					SPACESAVER EVIDENCE LOCKER FOR POLICE
394-2024	3/19/24	2191-760-740-1071	\$695.00	\$695.00	SAFETY SERVICE LEVY	DENIER ELECTRIC CO. INC					ELECTRICAL WORK FOR EVIDENCE LOCKER
395-2024	3/19/24	2191-760-740-1071	\$15,171.50	\$15,171.50	SAFETY SERVICE LEVY	INTOXIMETERS INC					PURCHASE INTOXIMETER
400-2024	3/21/24	2231-330-222-0000	\$45.48	\$0.00	EMISSIVE MOTOR VEHICLE LICENSE T/	HUMANA HEALTH PLAN OHIO					MONTHLY MEDICAL
400-2024	3/21/24	2231-330-223-0000	\$665.90	\$0.00	EMISSIVE MOTOR VEHICLE LICENSE T/	HUMANA HEALTH PLAN OHIO					MONTHLY MEDICAL
400-2024	3/21/24	2231-330-224-0000	\$106.74	\$0.00	EMISSIVE MOTOR VEHICLE LICENSE T/	HUMANA HEALTH PLAN OHIO					MONTHLY MEDICAL
400-2024	3/21/24	2281-230-221-0000	\$672.88	\$0.00	EMS	HUMANA HEALTH PLAN OHIO					MONTHLY MEDICAL
400-2024	3/21/24	2281-230-222-0000	\$6.58	\$0.00	EMS	HUMANA HEALTH PLAN OHIO					MONTHLY MEDICAL
397-2024	3/20/24	2281-230-323-0000	\$6,756.13	\$6,756.13	EMS	SPECIALTY TRUCK SALES AND SERVICE					BRAKE REPAIRS ON MEDIC 214
392-2024	3/19/24	2281-230-360-0000	\$21,450.00	\$21,450.00	EMS	STRYKER EMS EQUIPMENT					4 YEAR MAINTENANCE CONTRACT FOR FIRE
400-2024	3/21/24	2901-330-221-0000	\$8,276.28	\$0.00	JEDD-CITY OF HAMILTON I, II, III	HUMANA HEALTH PLAN OHIO					MONTHLY MEDICAL
389-2024	3/19/24	2924-190-599-1029	\$1,739.00	\$1,739.00	2018 LITTER MANAGEMENT PROJECT	OMNI BUSINESS FORMS INC					SPRING CLEAN UP SHIRTS

**FAIRFIELD TOWNSHIP  
RESOLUTION NO. 24-47**

**RESOLUTION ESTABLISHING CONSENT AGENDA POLICY.**

**WHEREAS:** The Fairfield Township Board of Trustees desires to establish and adopt a consent agenda policy for application in regular meetings; and

**WHEREAS:** Pursuant to Robert’s Rules of Order, prior to the adoption of a consent agenda the Board of Trustees must establish a policy by which the consent agenda will operate; and

**WHEREAS:** The attached policy, incorporated herein as Exhibit A, is designed to be a Special Rule of Order adopted by the Board.

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows:

**SECTION 1:** The Fairfield Township Board of Trustees hereby adopts a Special Rule of Order, attached hereto as Exhibit A and incorporated herein by reference, to operate as a consent agenda policy.

**SECTION 2:** In adoption of this Special Rule of Order, the Board of Trustees herein adopts the consent agenda policy which will establish a consent agenda for use in a regular Board meeting agenda.

**SECTION 3:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 4:** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 5:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 6:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** April 9, 2024

**Board of Trustees**

**Vote of Trustees**

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lawrence E. Barbieri, Township Assistant Law Director

## EXHIBIT A – CONSENT AGENDA POLICY

This Consent Agenda Policy is developed by the Board of Trustees in order to give direction to the Board meetings.

The tentative agenda, along with related materials and minutes of the previous meeting, is distributed to each Trustee at least 48 hours prior to the Board meeting. The particular order of agenda items may vary from meeting to meeting in keeping with the business at hand.

In order to use time within the Board meetings more efficiently, the Board may use a consent agenda, whenever appropriate. Items placed on the consent agenda are routine in nature and noncontroversial. All Trustees should review the consent agenda items prior to the meeting, with the expectation that no discussion will take place during the meeting.

When the consent agenda is presented to the Board for action, the Board Chairperson will provide the opportunity for any Trustee to request a discussion or removal of any items on the agenda. No motion or vote of the Board is required to request to move an item out of the consent agenda. A Trustee may request that an item be removed for any reason and do not need to state their reason for the item's removal. Items removed are placed on the regular agenda or postponed. The Board Chairperson shall decide where to place that item on the regular agenda. Remaining items on the consent agenda are then voted on by a single motion.

Examples of consent agenda items are the following:

- Approval of the minutes;
- Final approval of proposals or reports when the Board has been dealing with them for some time and all Trustees are familiar with the implications of approval;
- Routine matters such as appointments to committees;
- Staff appointments requiring Board confirmation.

Minutes of the meeting will include the full text copy of approved resolutions, recommendations or reports received under the consent agenda portion of the meeting to ensure a record is kept for future references.

This policy may be amended by the Board.

**FAIRFIELD TOWNSHIP  
RESOLUTION NO. 24-48**

**RESOLUTION APPROVING PAYMENT TO SEDGWICK IN THE AMOUNT OF \$8,425.00.**

**WHEREAS:** Sedgwick is Fairfield Township’s third-party administrator for Ohio Bureau of Workers’ Compensation claims; and

**WHEREAS:** Fairfield Township has qualified for the 2025 OHIO TOWNSHIP ASSOCIATION Workers’ Compensation Group Rating program; and

**WHEREAS:** In addition to premium savings, joining a Sedgwick administered group rating program gives access to the industry leader in workers’ compensation; and

**WHEREAS:** The projected discount is 40% with an Annual Group Premium Savings of 26,428.00; and

**WHEREAS:** This payment will be taken out of the following fund numbers, #1000, #2021, #2081 & #2111.

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby approves the payment of \$8,425.00 to Sedgwick, PO Box 89456, Cleveland, OH 44101-6456, for services as set forth in the Agreement attached hereto as Exhibit “A”.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** April 9, 2024

**Board of Trustees**

**Vote of Trustees**

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lawrence E. Barbieri, Township Assistant Law Director



RENEWAL INVOICE

EXHIBIT A

Bill To:

JULIE VONDERHAAR
FAIRFIELD TOWNSHIP / BUTLER COUNTY
6032 MORRIS ROAD
HAMILTON, OH 45011

Table with 2 columns: Policy Number, Invoice Date, Invoice Number, Payment Due Date, Group Number, Rating Year, Annual Fee. Values include 30920104, March 19, 2024, 1488424, UPON RECEIPT, 3579, 2025, \$ 8,425.

Ohio Workers' Compensation Group Retrospective Rating Program

The enrollment fee of \$ 8,425 includes:

- Services for the annual contract period beginning 7/1/2024
Policy Year: Group Retrospective Rating enrollment for January 1, 2025 to December 31, 2025

To enroll:

- Pay online at www.sedgwick.com/ohiotpa/enroll or
Sign and return enclosed U-153 enrollment form and invoice with remittance
o Email to ohio.group@sedgwick.com or mail to: Sedgwick, PO Box 89456, Cleveland OH 44101-6456
o Include check made out to Sedgwick or complete credit card portion of this invoice.

Credit card payment form with fields for credit card number, amount to be charged (\$ 8,425), expiration date, print name as it appears on card, and authorized signature.

By returning this invoice or by remittance of the service fee, Client acknowledges and accepts all terms and conditions of the workers' compensation service agreement. Said agreement is hereby incorporated by reference herein (https://viaoneohio.sedgwick.com/Rating/2025PEgroupcontract.pdf password: group2025).

This invoice is for Sedgwick's workers' compensation third party administration services pursuant to a service agreement between your company and Sedgwick. Client acknowledges that payment of this invoice does not constitute or guarantee enrollment in any workers' compensation discount/alternative rating program.

X

Signature and contact information fields including Signature, Printed Name, Title, Date, Email Address, and Phone number.

Questions?

Contact Tammy Ring at 614-266-9516 or Tammy.Ring@sedgwick.com

If your organization has merged with or acquired another company in the last year or plans to up through the policy year noted above, initial here and contact our office immediately to review your options.

If a W-9 is needed visit https://viaoneohio.sedgwick.com/Rating/SedgwickW9.pdf

Invoice #: 1488424

Ohio Township Association Retro Group, group #3579 (2025) GRC-M
Sedgwick / policy #30920104

March 19, 2024

JULIE VONDERHAAR  
FAIRFIELD TOWNSHIP / BUTLER COUNTY  
6032 MORRIS ROAD  
HAMILTON, OH 45011

Re: Group Retrospective Rating Re-Enrollment for Policy # 30920104

We are pleased to announce that your organization has qualified for re-enrollment in the 2025 Ohio Township Association Retro Group.

2025 Group Retrospective Rating projection:		Max Refund	Max Assessment
Projected Premium	\$ 66,069		
Target Refund %	40%	64.1%	15%
Target Refund \$	\$26,428	\$ 42,350	\$ 9,910

*Actual group refunds/assessments will be dependent on the performance of the entire group.  
BWC will conduct three (3) annual evaluations to determine the refund/assessment.  
Evaluations will take place at 12, 24, and 36 months after the end of the policy year.*

Our group retrospective programs are successful and consistently generate significant refunds because of our focus on safety best practices, client education, and aggressive claims management.

To re-enroll, simply sign and return the enclosed U-153 enrollment form with invoice and payment, or enroll online at [www.sedgwick.com/ohiotpa/enroll](http://www.sedgwick.com/ohiotpa/enroll).

Join our program and receive these services:

- Claims management
- Hearing representation
- Review of BWC rates and invoices
- Online account access
- Educational opportunities
- BWC updates

To discuss our Group Retrospective Rating Program or related services, please contact **Tammy Ring at 614-266-9516** or **Tammy.Ring@sedgwick.com**.

As a reminder, when enrolling in a group retrospective rating program, BWC does not allow the stacking of discounts with any of the following programs: \$15k Medical Deductible, Drug Free Safety, Transitional Work Bonus and One Claim. However, Group Retro has the potential to provide **significant refunds** in comparison to these other alternative rating programs.



**Instructions**

- Please print or type.
- Return completed statement to the attention of the sponsoring organization you are joining.
- The sponsoring organization's third-party administrator will submit this form.
- If you have any questions, please call BWC at (614) 466-6773.

Note: This application must be review and approve by BWC's employers programs unit BEFORE it becomes effective.

Employer Name FAIRFIELD TOWNSHIP / BUTLER COUNTY		Telephone number 513 785 2299	BWC Policy Number 30920104
Address 6032 MORRIS ROAD	City HAMILTON	State OH	Nine-digit Zip Code 45011

**Group-retrospective-rating program enrollment**

I agree to comply with the Ohio Bureau of Workers' Compensation Group-Retrospective-Rating Program rules (Ohio Administrative Rule 4123-17-73). I understand that my participation in the program is contingent on such compliance.

This form supersedes any previously executed U-153.

I understand that only a BWC Group-Retrospective-Rating Program certified sponsor can offer membership into the program. I also understand if the sponsoring organization listed below, is not certified, this application is null and void.

I am a member of the Ohio Township Association Retro Group sponsoring organization or a certified affiliate organization and would like to be included in the Group-Retrospective-Rating Program it sponsors for the policy year beginning January 1, 2025. I understand the employer roster submitted by the group will be the final, official determination of the group in which I will or will not participate. Submission of their form does not guarantee participation.

I understand the sponsoring organization's representative Sedgwick #000900-80 (currently, as determined by the sponsoring organization) is the only representative I may have in risk-related matters while I remain a member of the group. I also understand the representative for the Group-Retrospective-Rating Program will continue as my individual representative in the event that I no longer participate in the program. At the time I am no longer a member of the program, I understand I must file a *Permanent Authorization* (AC-2) to cancel or change individual representation.

I understand a new U-153 shall be filed each policy year I participate in the Group-Retrospective-Rating Program.

I am associated with the sponsoring organization or a certified affiliate sponsoring organization.  Yes  No

Ohio Township Association Retro Group

352450

Name of sponsor or affiliate sponsor

Sponsor or affiliate sponsor policy number

Note: For injuries that occur during the period an employer is enrolled in the Group-Retrospective-Rating Program, employers may not use or participate in the Deductible Program, Group Rating, Retrospective Rating, \$15,000 Medical-Only Program or the Drug-Free Safety Program.

**Certification**

\_\_\_\_\_ certifies that he/she is the \_\_\_\_\_ of  
(Officer Name) (Title)

\_\_\_\_\_, the employer referred to above, and that all of the  
(Employer Name)  
information is true to the best of his/her knowledge, information, and belief, after careful investigation.

X \_\_\_\_\_  
(Officer Signature)

\_\_\_\_\_  
(Date)

**FAIRFIELD TOWNSHIP**  
**RESOLUTION NO. 24-49**

**RESOLUTION AUTHORIZING ACADEMY PAYMENT OR REIMBURSEMENT FOR  
POLICE DEPARTMENT RECRUITS.**

**WHEREAS:** On July 11, 2023, the Board approved Resolution No. 23-102 which authorized the creation of an academy reimbursement payment program in order to attract and keep qualified employees at the Fairfield Township Police Department; and

**WHEREAS:** The Chief of Police has indicated that since the passing of the above-mentioned Resolution, there has been an increase in applicants who would benefit from obtaining academy pay; and

**WHEREAS:** The Board desires to begin payment of the collective bargaining agreement first step of \$27.83 to police recruits effective after passing all pre-employment requirements;

**WHEREAS:** In addition to the payment set forth above, the Board desires to provide health insurance to police recruits effective after passing all pre-employment requirements.

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board of Trustees hereby authorizes payment of the collective bargaining agreement first step of \$27.83 to police recruits as well as health insurance after passing all pre-employment requirements.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** April 9, 2024

**Board of Trustees**

**Vote of Trustees**

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lawrence E. Barbieri, Township Assistant Law Director

**FAIRFIELD TOWNSHIP**  
**RESOLUTION NO. 24-50**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME POLICE RECRUIT  
TRAVIS JOSEPH PRATER AT AN HOURLY RATE OF \$27.83 PER/HOUR.**

**WHEREAS:** There is need for a full-time Police Recruit in the Police Department and the Police Chief recommends the immediate hiring of Travis Prater to fulfill that need and contribute to the health, safety, and welfare of the residents of Fairfield Township; and

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the Police Chief to appoint full-time Police Recruit Travis Prater at an hourly rate of \$27.83 and receive health insurance benefits during his time in the academy. He will be considered an at will employee during this time.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** April 9, 2024

**Board of Trustees**

**Vote of Trustees**

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township  
Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lawrence E. Barbieri, Township Assistant Law Director

**FAIRFIELD TOWNSHIP**  
**RESOLUTION NO. 24-51**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME POLICE RECRUIT  
DEYONTE JERON TIPTON AT AN HOURLY RATE OF \$27.83 PER/HOUR.**

**WHEREAS:** There is need for a full-time Police Recruit in the Police Department and the Police Chief recommends the immediate hiring of Deyonte Tipton to fulfill that need and contribute to the health, safety, and welfare of the residents of Fairfield Township; and

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the Police Chief to appoint full-time Police Recruit Deyonte Tipton at an hourly rate of \$27.83 and receive health insurance benefits during his time in the academy. He will be considered an at will employee during this time..

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** April 9, 2024

**Board of Trustees**

**Vote of Trustees**

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township  
Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lawrence E. Barbieri, Township Assistant Law Director

**FAIRFIELD TOWNSHIP**  
**RESOLUTION NO. 24-52**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME POLICE RECRUIT ASHTYN CORRINE FATH AT AN HOURLY RATE OF \$27.83 PER/HOUR.**

**WHEREAS:** There is need for a full-time Police Recruit in the Police Department and the Police Chief recommends the immediate hiring of Ashtyn Fath to fulfill that need and contribute to the health, safety, and welfare of the residents of Fairfield Township; and

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the Police Chief to appoint full-time Police Recruit Ashtyn Fath at an hourly rate of \$27.83 and receive health insurance benefits during her time in the academy. She will be considered an at will employee during this time.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** April 9, 2024

**Board of Trustees**

**Vote of Trustees**

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lawrence E. Barbieri, Township Assistant Law Director

**FAIRFIELD TOWNSHIP**  
**RESOLUTION NO. 24-53**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME POLICE RECRUIT  
NESH MAHAT AT AN HOURLY RATE OF \$27.83 PER/HOUR.**

**WHEREAS:** There is need for a full-time Police Recruit in the Police Department and the Police Chief recommends the immediate hiring of Nesh Mahat to fulfill that need and contribute to the health, safety, and welfare of the residents of Fairfield Township; and

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the Police Chief to appoint full-time Police Recruit Nesh Mahat at an hourly rate of \$27.83 and receive health insurance benefits during his time in the academy. He will be considered an at will employee during this time.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

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**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** April 9, 2024

**Board of Trustees**

**Vote of Trustees**

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

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Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lawrence E. Barbieri, Township Assistant Law Director

**FAIRFIELD TOWNSHIP  
RESOLUTION NO. 24-54**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME POLICE OFFICER  
CAITLIN FUGETT WHO IS CERTIFIED BY OHIO PEACE OFFICERS  
TRAINING COUNCIL, AT AN HOURLY RATE OF 27.83/HR.,  
WITH A ONE YEAR PROBATIONARY PERIOD.**

**WHEREAS:** There is need for a full-time Police Officer in the Police Department and the Police Chief recommends the immediate hiring of Caitlin Fugett to fulfill that need and contribute to the health, safety, and welfare of the residents of Fairfield Township; and

**WHEREAS:** Caitlin Fugett has successfully completed all pre-employment testing and her starting date is to be determined;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the Police Chief to appoint full-time Police Officer Caitlin Fugett at an hourly rate of \$27.83 with a one-year probationary period.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** April 9, 2024

**Board of Trustees**

**Vote of Trustees**

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lawrence E. Barbieri, Township Assistant Law Director



**FAIRFIELD TOWNSHIP**  
**RESOLUTION NO. 24-55**

**RESOLUTION AUTHORIZING THE SALE OR AUCTION OF VEHICLES (VALUE GREATER THAN \$2,500) WHICH ARE OBSOLETE, UNFIT, OR UNNEEDED FOR PUBLIC USE.**

**WHEREAS:** Fairfield Township Board of Trustees is authorized through Ohio Revised Code Sec. 505.10 to dispose of personal property, including motor vehicles, road machinery, equipment, and tools, which the Board finds by resolution are not needed for public use, or are obsolete, or are unfit; and

**WHEREAS:** Ohio Revised Code Sec. 505.10 (A)(1) authorizes the Board of Trustees to sell by public auction, with advertisement and public notification, if the value of the property to be sold is, in the opinion of the Board, more than \$2,500.00;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby finds the following Police Department vehicles are not needed for public use, are obsolete, or are unfit, and that, in the opinion of the Board, each vehicle has a fair market value of more than \$2,500.00:

- 2014 Dodge Charger – Vin #2469
- 2011 Ford Crown Victoria – Vin #8870
- 2008 Ford Crown Victoria – Vin #8918

**SECTION 2:** The Board hereby approves the sale of the vehicles listed in Section 1 by public auction with public notice to be given as set forth in R.C. Section 505.10.

**SECTION 3:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 4** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 5:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 6:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** April 9, 2024

**Board of Trustees**

**Vote of Trustees**

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lawrence E. Barbieri, Township Assistant Law Director

**FAIRFIELD TOWNSHIP**  
**RESOLUTION NO. 24-56**

**RESOLUTION AUTHORIZING THE SALE OR DESTRUCTION OF POLICE DEPARTMENT  
PROPERTY, WHICH IS OBSOLETE, UNFIT, OR UNNEEDED FOR PUBLIC USE.**

**WHEREAS:** Fairfield Township Board of Trustees is authorized through Ohio Revised Code Sec. 505.10 to dispose of personal property, including motor vehicles, road machinery, equipment, and tools, which the Board finds by resolution are not needed for public use, or are obsolete, or are unfit; and

**WHEREAS:** Ohio Revised Code Sec. 505.10 (A)(1) authorizes the Board of Trustees to sell or donate such property, if the value of the property to be sold is, in the opinion of the Board, \$2,500.00 or less or destroy the property if it has no value;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby finds the following Police Department property is not needed for public use, is obsolete, or unfit, with a value of \$2,500.00 or less:

- Radios – Old Motorola Repeater with four Motorola in car radios (Com1250)
- HP Photo Printed – Small 5x7 style
- Portable cameras – Kodak VR35, Samsung SHD 80 Ti, Ricoh XR-10 with flash and three lens.
- Vehicle Seat – Several old rear sets to vehicles gone (Ford Expedition, Crown Vics, Dodge Durango)
- Police Bikes – Two old White Cannondale Police Bikes with accessories
- Mailbox – Old mailboxes for officers until last year.
- Equipment – Obsolete equipment removed from old vehicles, old printers, monitors and other electronic.

**SECTION 2:** The Board hereby approves the sale, donation or destruction of the above listed property.

**SECTION 3:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 4** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 5:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 6:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** April 9, 2024

**Board of Trustees**

**Vote of Trustees**

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

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**ATTEST:**

\_\_\_\_\_  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lawrence E. Barbieri, Township Assistant Law Director

**FAIRFIELD TOWNSHIP**  
**RESOLUTION NO. 24-57**

**RESOLUTION DISPERSING \$657,859.09 FROM THE TAX INCREMENT FINANCING FUNDS  
NUMBERS 2904, 2906, 2908 AND 2910 FOR DISTRIBUTION OF TIF MONIES COLLECTED  
TO THE FAIRFIELD CITY SCHOOL DISTRICT.**

**WHEREAS:** Under the TIF Agreements Fairfield Township signed an agreement with the Fairfield City School District to distribute a percentage amount of the TIF collection to them for each tax settlement: and

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby appropriates \$375,691.29 to 2001 TIF Zone By-Pass 4/Princeton Road Tax Increment Financing Fund No. 2906 at 25%, \$37,935.47 to Gilmore Rd/StoryPoint Tax Increment Financing Fund No. 2904 at a rate of 25% and \$219,543.06 to Seward Rd Tax Increment Financing Fund No. 2908 at a rate of 62.3% and \$24,689.26 for TIF Bridgewater Tax Increment Financing Fund No. 2910 at a rate of 62.3% for distribution of the collection of payment amount in lieu of taxes to the Fairfield City School District.

**SECTION 2:** The Trustees of Fairfield Township do hereby dispense with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and do authorize the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** April 9, 2024

**Board of Trustees**

**Vote of Trustees**

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township  
Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lawrence E. Barbieri, Township Assistant Law Director

Fairfield City Schools - TIF Payment for 2023 (paid in 2024)

	Fund 2906 TIF - Princeton Rd 25%	Fund 2908 TIF - Seward Rd Make whole (62.3% for 2023)	Fund 2904 TIF - StoryPoint 25%	Fund 2910 TIF - Bridgewater Make whole (62.3% for 2023)
1st Half	1,502,765.16	352,396.57	151,741.89	39,629.63
Paid in April 2024	1,502,765.16	352,396.57	151,741.89	39,629.63
<b>TOTAL</b>	<b>\$ 375,691.29</b>	<b>219,543.06</b>	<b>37,935.47</b>	<b>24,689.26</b>
	<b>657,859.09</b>			



**FAIRFIELD TOWNSHIP**  
**RESOLUTION NO. 24-58**

**RESOLUTION AUTHORIZING ADMINISTRATOR TO EXECUTE A CONTRACT WITH STEWART LAND USE FOR THE DEVELOPMENT OF AN UPDATED COMPREHENSIVE PLAN FOR FAIRFIELD TOWNSHIP AT A TOTAL COST NOT TO EXCEED \$34,500.00.**

**WHEREAS:** The Fairfield Township Board of Trustees desires to establish an updated comprehensive plan for Fairfield Township;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the Administrator to execute a contract with Steward Land Use for the development of an updated comprehensive plan for Fairfield Township.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** April 9, 2024

**Board of Trustees**

**Vote of Trustees**

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lawrence E. Barbieri, Township Assistant Law Director



# **Fairfield Township Vision Plan Update Project**

## **Terms and Conditions**

**Services Provided.** Stewart Land Use, LLC, hereinafter referred to as the "Consultant", agrees to perform the professional services outlined in the attached Exhibit A "Scope of Work" for the Board of Trustees of Fairfield Township, Ohio, hereinafter referred to as the "Client."

**Compensation.** Based upon the attached Scope of Work, Client agrees to pay Consultant Thirty-Four Thousand Five Hundred Dollars (\$34,500.00) as stated in the attached Exhibit "A" "Scope of Work". Client will be invoiced each month for any work performed during the period. The invoices will be evenly billed at \$2,500 per month with the final invoice being held until Consultant submits the final project deliverable consisting of the Vision Plan document. Payment is due within 30 days of receipt of invoice.

**Standard of Care.** Consultant agrees to provide professional services to a standard of care that would be reasonably and professionally exercised by reputable planning and zoning professionals practicing in the same or similar locality and under similar circumstances. Consultant makes no warranties, express or implied, under this Agreement or otherwise, in connection with Consultant's services.

**Additional Services.** Any requested changes beyond the initial Scope of Work made by Client will be considered extra work and may negatively impact the stated project timeline. Consultant will notify Client in writing of any changes to the Scope of Work requiring additional fees and will provide Client with an estimate of those fees prior to proceeding with the work.

**Force Majeure.** Neither party shall be deemed in default of this Agreement to the extent that any delay or failure in the performance of its obligations results from any cause beyond its reasonable control and without its negligence, such as natural disasters and "Acts of God."

**Termination of Contract.** In the event of termination of this Agreement by either party, the Client shall within fifteen (15) calendar days of termination pay the Consultant for all services rendered and all reimbursable costs incurred by the Consultant up to the date of termination, in accordance with the payment provisions of this Agreement. The Client may terminate this Agreement for the Client's convenience and without cause upon giving the Consultant not less than seven (7) calendar days written notice. Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days written notice for any of the following reasons:

- Substantial failure by the other party to perform in accordance with the terms of this Agreement and through no fault of the terminating party;
- Suspension of the Project or the Consultant's services by the Client for more than ninety (90) calendar days, consecutive or in the aggregate;
- Material changes in the conditions under which this Agreement was entered into, the Scope of Work or the nature of the Project, and the failure of the parties to reach an agreement on the compensation and schedule adjustments necessitated by such changes;

**Limitation of Liability.** The Client agrees that, to the fullest extent permitted by law, no shareholder, officer, director, principal or employee of the Consultant shall have personal liability under this Agreement, or for any matter in connection with the professional services provided with the Project. Neither the Client nor the Consultant shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.

**Consequential Damages.** Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the Client nor the Consultant, their respective officers, directors, partners, employees, contractors or sub-consultants shall be liable to the other nor shall they make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of revenue, loss of reputation or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty.

**Dispute Resolution.** In an effort to resolve any conflicts that may arise during the Project, the Client and the Consultant agree that all disputes between them arising out of or in relation to this Agreement or the Project shall be submitted to nonbinding mediation unless the parties mutually agree otherwise. The Client and the Consultant further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the Project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with their subconsultants, thereby providing for mediation as the primary method for dispute resolution. If a dispute is not resolved after mediation, the matter shall be processed through any court having jurisdiction thereof.

**Ownership and Copyright of Documents.** Reuse or modification of any Consultant produced document by Client shall be at Client's sole risk.

**Publicity.** Consultant has the right to use any portion of the Project's documents in the promotion of the professional practice through advertising, public relations, future proposals and requests for qualifications, brochures or other marketing materials.

**Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio.

**Severability.** If any term or provision hereof is illegal or invalid for any reason whatever, such illegality or invalidity shall not affect the validity of the remaining terms of this Agreement.

**Assignment of Agreement.** Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party. Subcontracting to subconsultants normally contemplated by the Consultant shall not be considered an assignment for purposes of this agreement.

**Signatures.** The individual signing this Agreement represents that they are duly authorized to execute this Agreement on behalf of The Board of Township Trustees of Fairfield Township, Butler County, Ohio, for the payment of the amounts specified herein. The individual signing on behalf of Client represents he has full authority to sign on behalf of Client.

**AUTHORIZATION TO PROCEED**

Please proceed with the work outlined above in accordance with this proposal. Client agrees to the terms and conditions of this proposal.

THE BOARD OF TRUSTEES OF FAIRFIELD TOWNSHIP, OHIO

By: \_\_\_\_\_ Date: \_\_\_\_\_

Its \_\_\_\_\_ Date: \_\_\_\_\_

STEWART LAND USE, LLC

By: Jan T. Stewart

Its Principal

Date: April 2, 2024

## EXHIBIT "A"

### Fairfield Township Vision Plan Update Scope of Work

**Project Summary:** Fairfield Township desires to update their Vision Plan document. This project will focus on the land use issues and topics that need updated since the Vision plan was originally adopted. A special emphasis will be given to discussing and planning for re-development opportunities as well as addressing changes in land use that require consideration. We would use the concept of defining and analyzing multiple focus area plans providing detailed recommendations and goals for each area.

Jay Stewart (Stewart Land Use) will serve as the Project Manager, primary consultant and plan draftsman for this project. Updated Township GIS base mapping and other graphics deemed necessary to carry out the project will also be provided. The project will utilize a Township Steering Committee and include a public open house to solicit public input on plan topics.

#### **Project Kick-Off Meeting (w/ Staff) May 2024**

- Go over project logistics, schedule, confirm scope of work, Steering Committee approach, discuss due diligence and pre-work.
- Discuss specific plan topics & issues to be addressed.
- Discuss naming / branding of this planning project.
- Discuss potential public outreach opportunities.
- Begin identifying targeted development and re-development districts / areas.
- Land use base maps will be created.

#### **Staff Work Session #1 June 2024**

- Discussions regarding project topics, future Steering Committee meeting approach and ongoing public updates.

#### **Steering Committee Meeting #1 June 2024**

- Introduction to the project, project goals and how this information is used.
- Review existing land use map and the future (preferred) land use map.
- Perform SWOT analysis on future residential land use topics.
- **Discussion Topics: Future Land Uses (residential uses). Includes sub topics such as architectural design guidelines, residential subdivision design, Open space and amenities, planned unit development.**

#### **Staff Work Session #2 July 2024**

- Discussions regarding project topics, future Steering Committee meeting approach and ongoing public updates

**Steering Committee Meeting #2                      July 2024**

- Discussion Topics: Future Land Uses (commercial / retail / office uses). Include sub-topics such as architectural design guidelines, desired or prohibited land uses, commercial planned unit development.

**Staff Work Session #3                                      August 2024**

- Discussions regarding project topics, future Steering Committee meeting approach and ongoing public updates.

**Steering Committee Meeting #3                      August 2024**

- Discussion Topics: Future Land Use (Industrial) + Focus Area Areas.

**Staff Work Session #4                                      September 2024**

- Discussions regarding project topics, future Steering Committee meeting approach and ongoing public updates.

**Steering Committee Meeting #4                      September 2024**

- Discussion Topics: Focus Area Plans.

**Staff Work Session #5                                      October 2024**

- Discussions regarding project topics, future Steering Committee meeting approach and ongoing public updates.

**Steering Committee Meeting #5                      October 2024**

- Discussion Topics: Parks and recreation, open space, pedestrian connectivity, other sub topics not covered.

- Discuss Community Connectivity Plan (Pathways, Trails, Sidewalks, Bike Facilities, etc.)

**Staff Work Session #6                                      November 2024**

- Prepare for the open house event.

**Public Open House    January 2025**

- Conduct a Public Open House with multiple display boards arranged in a manner to solicit attendee feedback and comments on the topics / issues / ideas presented. This event can be set up in a variety of formats which we can discuss as we get closer to the open house date.

**Staff Work Session #7 February 2025**

- Debrief any feedback or other items from the public open house event.
- Discuss any remaining edits needed to the Vision Plan document.
- Prepare for upcoming work session with the Township Trustees

**Work Session with the Township Trustees February 2025**

- Facilitate a work session with the Township Trustees to discuss the final draft of the Land Use Plan update document.
- Make edits to the final draft document (as needed) to be presented to the Township Trustees for a formal public meeting presentation.

**Public Hearing and Final Draft Presentation to the Zoning Commission March 2025**

- Facilitate a work session with the Township Zoning Commission to discuss the final draft of the Vision Plan update document.
- Make edits to the final draft document (as needed) to be transmitted to the Township Trustees for review.

**Public Hearing and Final Draft Presentation to the Trustees April / May 2025**

- Provide presentation to the Township Trustees on the final draft of the Vision Plan, possibly prior to a regularly scheduled Trustees Meeting? I could also engage in Q&A from the audience if desired.

**Project Meeting Summary**

Staff Work Sessions	7
Steering Committee Meetings	5
Public Open House Event	1
Township Trustee Work Session	1
Zoning Commission Public Hearing	1
<u>Township Trustee Public Hearing</u>	<u>1</u>
<b>Total Meetings</b>	<b>16</b>

**Final Project Deliverables:**

**Project Maps & Data:**

- All Maps in the current vision plan that require updates will be addressed
- Editable stand-alone source files provided for the base maps above in ArcGIS format.
- I will provide any updated available census data used in the Plan.

**Project Update Reports:**

- I will provide ongoing project update reports summarizing the key discussion points and feedback gained from the steering committee meetings and public open house event. There is update documents can also be used as an effective tool for updating and educating the public by placing them on the township website and social media sites.

**Meeting Materials:**

- for all steering committee meetings and trustee work session, I will prepare PowerPoint presentations to use during the facilitation of the meeting.

**Surveys:**

- If requested by the township, I can prepare one or more web based surveys using survey monkey.

**Public Open House Materials:**

- This scope of work includes up to five full size open house presentation boards for use in public engagement.

**Final Planning Document:**

- Ten (10) Copies of a final bound Vision Plan document incorporating all maps, text and other data as developed through the project to include the following chapters:
- Final Planning Document provided in PDF and editable MS Publisher file versions
- Optional Add-On Item: if requested by the Township, I can arrange for the printing of bound hardcopies of the final plan document. There is no additional cost for the coordination of the printing services. The actual cost of the printing services is not included in this scope of work.

**Fixed Fee Project Cost = \$34,500**

**FAIRFIELD TOWNSHIP**  
**RESOLUTION NO. 24-59**

**RESOLUTION AUTHORIZING THE ADMINISTRATOR TO SIGN THE DEED OF GIFT DOCUMENT WITH THE BUTLER COUNTY HISTORICAL SOCIETY FOR THE TRANSFER OF FAIRFIELD TOWNSHIP HISTORICAL DOCUMENTS.**

**WHEREAS:** The Fairfield Township Board of Trustees desires to transfer historical Township documents to the Butler County Historical Society to be kept in a safe and protected environment;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the Administrator to sign the Deed of Gift document with the Butler County Historical Society for the preservation of Township documents; items listed on the Attachment.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law

**Adopted:** April 9, 2024

**Board of Trustees**

**Vote of Trustees**

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**



# BUTLER COUNTY HISTORICAL SOCIETY

Preserving Your History

March 26, 2024

Julie Vonderhaar  
Fairfield Township  
6032 Morris Road  
Fairfield Twp., OH 45011

Dear Julie,

On behalf of the Officers, Staff and Members of the Butler County Historical Society, I would like to thank you for your recent gift.

As you may well know, the mission of the Butler County Historical Society is to preserve and interpret the history of the County and surrounding region. Your gift will further enable us to be successful in our mission.

Accession# 2024.4

**Donation:**

1. Misc. Fairfield Twp. Ohio Relief Fund Documents (1931-1939): 1935 Flour Distribution; County Relief Correspondence (1931-1934); County Relief Payment Books (1939); Milk Distribution Coupons; Provisions Orders/Receipts (1933); Coal Relief Orders (1939); and Work Relief Food Orders (1933)
2. Misc. Fairfield Twp Voting Poll Records (1909-1929)
3. Misc. Fairfield Twp Road Documents and Reports (1851-1951): Twp Road Annual Reports (1913-1919); District 4 and District 8 Road Work Registers (1897); 1930s Equipment Sales Brochures; Road Petition Letter (1851); 1930s Quotes and Bids for Road Projects; Misc. Correspondence (1951)
4. Twp Fire Department Runs (1982-1987)
5. Misc. Fairfield Twp Business Expenditure Documents incl: Clerk Expenditures (1906-1933); Employee Bonds (1917-1939); Treasurer Settlement Book (1888-1889); and Trustee Meeting Minutes (1925-1927); Township Fund Ledgers (1905-1925)
6. Misc. Twp Budget Documents: Invoices (1950s); Operations Budgets (1980s-1990s); and Bank Books (1940 & 1946)
7. 1998 Regional Highway Dedication/Opening Plaque
8. Misc. Twp Payroll Documents: Trustee Invoices; Employee Invoices; Service Accounts

# BUTLER COUNTY HISTORICAL SOCIETY

Preserving Your History

9. Misc. Twp School Documents: Treasurer Fund Book (1903-1914); Monthly Reports (1918-1923); Board Pay (1918); Teacher Enumeration Returns (1909-1922); Teacher Tuition Reimbursement (1911-1918); Letter of Recommendation for John Knickerbocker (1850); Twp School Financials (1901); Teacher Pay Invoices (1918); Janitor Services Invoice (1918); Teacher Applications (1914); Receipts and Expenditures (1919); Accounting Expenses (1890-1898)
10. 1862-1863 Civil War Family Relief Receipts
11. Fairfield Twp Court Case Ledgers (1872-1886)
12. 1920s Era Butler County Roadways Hanging Map
13. 1904 Signed Petition for Annexation of Lindenwald from Fairfield Twp

In order to complete the donation, please sign both copies of the Deed of Gift. Please return the original in the self-addressed, stamped envelope enclosed. You may retain the other copy for your records.

Again, thank you for your generous gift.

Sincerely,



Brian Smith  
Operations Manager  
Butler County Historical Society

THANKS SO MUCH!!

# DEED OF GIFT

**Butler County Historical Society**  
**327 N. Second Street**  
**Hamilton, OH 45011**

Name:	<u>Julie Vonderhaar</u>	Date:	<u>03/04/2024</u>		
Address:	<u>6032 Morris Road</u>				
City:	<u>Fairfield Twp.</u>	State:	<u>OH</u>	Zip:	<u>45011</u>
PhoneH/W:	<u>513/785-2299</u>	Fax:	<u></u>		

DONOR certifies ownership of the personal property described below and desire to give said personal property to the Butler County Historical Society free of encumbrment. DONOR does hereby irrevocably and unconditionally give and transfer to the BUTLER COUNTY HISTORICAL SOCIETY all right, title, and interest, including all copyright, trademark, and related interests, in and to the following described property.

### **Description of Gift:**

1. Misc. Fairfield Twp. Ohio Relief Fund Documents (1931-1939): 1935 Flour Distribution; County Relief Correspondence (1931-1934); County Relief Payment Books (1939); Milk Distribution Coupons; Provisions Orders/Receipts (1933); Coal Relief Orders (1939); and Woork Relief Food Orders (1933)
2. Misc. Fairfield Twp Voting Poll Records (1909-1929)
3. Misc. Fairfield Twp Road Documents and Reports (1851-1951): Twp Road Annual Reports (1913-1919); District 4 and DIstrict 8 Road Work Registers (1897); 1930s Equipment Sales Brochures; Road Petition Letter (1851); 1930s Quotes and Bids for Road Projects; Misc. Corresspondence (1951)
4. Twp Fire Department Runs (1982-1987)
5. Misc. Fairfield Twp Business Expenditure Documents incl: Clerk Expenditures (1906-1933); Employee Bonds (1917-1939); Treasurer Settlement Book (1888-1889); and Trustee Meeting Minutes (1925-1927); Township Fund Ledgers (1905-1925)
6. Misc. Twp Budget Documents: Invoices (1950s); Operations Budgets (1980s-1990s); and Bank Books (1940 & 1946)
7. 1998 Regional Highway Dedication/Opening Plaque
8. Misc. Twp Payroll Documents: Trustee Invoices; Employee Invoices; Service Accounts
9. Misc. Twp School Documents: Treasurer Fund Book (1903-1914); Monthly Reports (1918-1923); Board Pay (1918); Teacher Enumeration Returns (1909-1922); Teacher Tuition Reimbursement (1911-1918); Letter of Recommendation for John Knickerbocker (1850); Twp School Financials (1901); Teacher Pay Invoices (1918); Janitor Services Invoice (1918); Teacher Applications (1914); Receipts and Expenditures (1919); Accounting Expenses (1890-1898)
10. 1862-1863 Civil War Family Relief Receipts
11. Fairfield Twp Court Case Ledgers (1872-1886)
12. 1920s Era Butler County Roadways Hanging Map
13. 1904 Signed Petition for Annexation of Lindenwald from Fairfield Twp

By my signature below I accept the foregoing conditions and acknowledge reading any attached information.

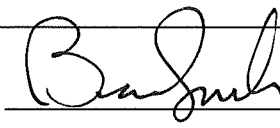
This gift is given in memory of: \_\_\_\_\_

Dated: 3/20/2024

\_\_\_\_\_  
Donor/agent

Date received: 3/04/2024

\_\_\_\_\_  
Donor/agent

Received by: 

The Gift described above is accepted for the Butler County Historical Society

By: Brian Smith  
name

OP. MGR.  
title

3/20/2024  
date

**FAIRFIELD TOWNSHIP**  
**RESOLUTION NO. 24-60**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME FIREFIGHTER  
PARAMEDIC, DRAKE OROS TO THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT,  
AT AN HOURLY RATE OF \$22.20 ON A 24/48 SHIFT  
WITH A ONE-YEAR PROBATIONARY PERIOD.**

**WHEREAS:** There is need for a full-time Firefighter Paramedic in the Fire Department and the Fire Chief recommends the immediate hiring of Drake Oros to fulfill that need and contribute to the health, safety, and welfare of the residents of Fairfield Township; and

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the Fire Chief to appoint full-time Firefighter Paramedic, Drake Oros, at an hourly rate of \$22.20, with a one-year probationary period.

**SECTION 2:** The Board hereby dispenses with the requirement that this Resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this Resolution upon its first reading.

**SECTION 3** This Resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This Resolution shall take effect at the earliest period allowed by law.

**Adopted:** April 9, 2024

**Board of Trustees**

**Vote of Trustees**

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township  
Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lawrence E. Barbieri, Township Assistant Law Director

**FAIRFIELD TOWNSHIP  
RESOLUTION NO. 24-61**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME FIREFIGHTER EMT,  
MASON MILLER TO THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT,  
AT AN HOURLY RATE OF \$20.71 ON A 24/48 SHIFT  
WITH A ONE-YEAR PROBATIONARY PERIOD.**

**WHEREAS:** There is need for a full-time Firefighter EMT in the Fire Department and the Fire Chief recommends the immediate hiring of Mason Miller to fulfill that need and contribute to the health, safety, and welfare of the residents of Fairfield Township; and

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the Fire Chief to appoint full-time Firefighter EMT, Mason Miller, at an hourly rate of \$20.71, with a one-year probationary period; contingent on your successful completion of a pension physical as well as the successful completion and certification as a State of Ohio paramedic within 2 years of your date of hire.

**SECTION 2:** The Board hereby dispenses with the requirement that this Resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this Resolution upon its first reading.

**SECTION 3** This Resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This Resolution shall take effect at the earliest period allowed by law.

**Adopted:** April 9, 2024

**Board of Trustees**

**Vote of Trustees**

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lawrence E. Barbieri, Township Assistant Law Director

**FAIRFIELD TOWNSHIP  
RESOLUTION NO. 24-62**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF FULL-TIME FIREFIGHTER EMT,  
ASHTON MCCANN TO THE FAIRFIELD TOWNSHIP FIRE DEPARTMENT,  
AT AN HOURLY RATE OF \$20.71 ON A 24/48 SHIFT  
WITH A ONE-YEAR PROBATIONARY PERIOD.**

**WHEREAS:** There is need for a full-time Firefighter EMT in the Fire Department and the Fire Chief recommends the immediate hiring of Ashton McCann to fulfill that need and contribute to the health, safety, and welfare of the residents of Fairfield Township; and

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes the Fire Chief to appoint full-time Firefighter EMT, Ashton McCann, at an hourly rate of \$20.71, with a one-year probationary period; contingent on your successful completion of a pension physical as well as the successful completion and certification as a State of Ohio paramedic within 2 years of your date of hire.

**SECTION 2:** The Board hereby dispenses with the requirement that this Resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this Resolution upon its first reading.

**SECTION 3** This Resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This Resolution shall take effect at the earliest period allowed by law.

**Adopted:** April 9, 2024

**Board of Trustees**

**Vote of Trustees**

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lawrence E. Barbieri, Township Assistant Law Director

**FAIRFIELD TOWNSHIP  
RESOLUTION NO. 24-63**

**RESOLUTION AWARDING PARAMEDIC TUITION PAYMENT FOR FIREFIGHTER/EMT  
ASHTON MCCANN TO BUTLER TECH PARAMEDIC PROGRAM  
AT A COST NOT TO EXCEED \$11,000.00.**

**WHEREAS:** The Township has expressed a desire to assist in the education of members of the Fire Department wishing to become Paramedics; and

**WHEREAS:** Ashton McCann has expressed an interest in attending Paramedic training and meets the requirements of the Tuition Program; and

**WHEREAS:** The Fire Chief has recommended awarding the tuition; and

**WHEREAS:** Firefighter McCann has agreed to all contract requirements to receive the tuition; and

**WHEREAS:** The program was created and approved by Resolution #16-26;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby authorizes payment for Paramedic tuition to Firefighter/EMT Ashton McCann, at a cost not to exceed \$11,000.00, attached hereto as Exhibit "A", and will be paid out of Fund No. 2281 pursuant to the terms and conditions set forth in Exhibit "A" and Resolution No. 16-26.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** April 9, 2024

**Board of Trustees**

**Vote of Trustees**

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_



**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lawrence E. Barbieri, Township Assistant Law Director

**FAIRFIELD TOWNSHIP**  
**RESOLUTION NO. 16- 26**

**RESOLUTION TO AUTHORIZE THE CREATION OF A PARAMEDIC TUITION PROGRAM  
WITHIN THE FIRE DEPARTMENT.**

**WHEREAS:** The Board has determined that a Paramedic Tuition Program would increase and keep qualified employees at the Township; and

**WHEREAS:** A tuition program would be considered part of the Township's overall compensation strategy; and

**WHEREAS:** A five year employment commitment would be expected of the recipient or funding would be repaid to the Township;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board of Trustees does hereby authorize the creation of a Paramedic Tuition Program within the Fire Department.

**SECTION 2:** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 3:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 4:** This resolution shall take effect at the earliest period allowed by law.

Effective: February 10, 2016

**Board of Trustees**

Shannon Hartkemeyer: Shannon Hartkemeyer

John McGinnis: \_\_\_\_\_

Joe McAbee: Joe McAbee

**Vote of Trustees**

yes

absent

yes

**Authentication**

This is to certify that this is a resolution which was duly passed, and filed with the Fairfield Township Fiscal Officer, this 10<sup>th</sup> day of January, 2016.

**ATTEST:**

Nancy Bock  
Nancy Bock, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

L. E. Barbieri  
Lawrence E. Barbieri, Township Law Director

<b>BUTLER TECH PARAMEDIC PROGRAM</b>		
<b>Itemized Program Expenses 2024-2025 Year</b>		<b>CHARGES</b>
<i>Estimated</i>		
<b>First Term: 09/03/24 - 11/20/24</b>		
1214	Tuition	\$2,450.00
1710	Supplies	\$360.00
	Chromebook	\$475.00
1740	Class Fee	\$190.00
	<b>TOTAL PAYABLE TO <u>BUTLER TECH</u></b>	<b>\$3,475.00</b>
<b>Second Term: 12/2/24 -02/27/25</b>		
1214	Tuition	\$2,450.00
1740	Class Fees	\$15.00
	<b>TOTAL PAYABLE TO <u>BUTLER TECH</u></b>	<b>\$2,465.00</b>
<b>Third Term: 3/11/25 - 5/19/25</b>		
1214	Tuition	\$2,450.00
1710	Materials	\$0.00
1740	Class Fees	\$0.00
	<b>TOTAL PAYABLE TO <u>BUTLER TECH</u></b>	<b>\$2,450.00</b>
<b>Fourth Term: 5/28/25 - 8/20/25</b>		
1214	Tuition	\$2,450.00
1730	Books	\$0.00
1710	Materials	\$0.00
1740	Testing Fees	\$160.00
	<b>TOTAL PAYABLE TO <u>BUTLER TECH</u></b>	<b>\$2,610.00</b>
	<b>TOTAL COST OF PROGRAM</b>	<b>\$11,000.00</b>

**FAIRFIELD TOWNSHIP**  
**RESOLUTION NO. 24-64**

**RESOLUTION APPROVING REPAIR OF STORM SEWER PIPING IN ASHWOOD KNOLLS  
SUBDIVISION FROM CURRY & SONS CONSTRUCTION COMPANY  
AT A COST NOT TO EXCEED \$12,000.00.**

**WHEREAS:** Repair of storm sewer piping is needed at 3893 Jocelyn Dr.; and

**WHEREAS:** Three quotes have been received with Curry & Sons Construction Company being the lowest cost; and

**WHEREAS:** Curry & Sons Construction Company needs to replace approximately 12' of 12" storm sewer pipe, approximately 6' deep.

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** The Board hereby approves the repair of the storm sewer piping on Jocelyn Drive by Curry & Sons Construction Company, at a cost not to exceed \$12,000.00.

**SECTION 2:** The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 3:** This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 4:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 5:** This resolution shall take effect at the earliest period allowed by law.

**Adopted:** April 9, 2024

**Board of Trustees**

**Vote of Trustees**

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lawrence E. Barbieri, Township Assistant Law Director



CONSTRUCTION COMPANY

Liberty Township, Ohio

513-868-2702

Billing Address  
Fairfield Township  
3653 Millikin Road  
Hamilton, OH 45011 USA

Curry and Sons Construction Company Llc  
7007 Liberty Fairfield Rd  
Liberty Township, Ohio 45011

Estimate 18898160  
Job 18900126  
Estimate Date 3/19/2024  
Technician Alex Curry  
Customer PO  
Job Address  
Fairfield Township  
3893 Jocelyn Drive  
Hamilton, OH 45011 USA

Estimate Details

Excavate down 6 feet on storm line between the curb and sidewalk and replace approximately 12 feet of pipe. Process of this installation is to tear down two to three trees to properly excavate down on the collapsed line. Excavate around the line and cut out the existing bad section of pipe and replace it with new. Tie the new section of pipe into the good existing storm line. Bed the pipe properly with 1" stone and backfill the spoils into the ditch.

Task #	Description	Quantity
Plumber/Excavating Crew	2 Plumbers with 88 Excavator/Operator and a Tri-Axle Dump Truck/Labor.	1.00
Sewer Jetting Commercial	Hydro Jetting Sewer Lateral for the First 2 Hours. Additional Charge of \$400 Per Hour Every Hour After. Includes Camera Inspection	1.00

Materials

Material	Description	Quantity
#8's	Washed Pea Gravel	16.00
Misc Material	12" ADS Pipe	1.00
Misc Material	12" ADS couplings	1.00

Potential Savings	\$0.00
Sub-Total	\$10,610.00
Total	\$10,610.00

Thank You

THIS IS AN ESTIMATE, NOT A CONTRACT FOR SERVICES. The summary above is furnished by Curry & Sons Construction Co. as a good faith estimate of work to be performed at the location described above and is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started. I understand that the final cost of the work may differ from the estimate, perhaps materially. I agree and authorize the work as summarized on these estimated terms, and I agree to pay the full amount for all work performed.

**PROPOSAL**

# JACOBS PLUMBING & EXCAVATING, INC

**6900 Logsdon Road  
Hamilton, OH 45011**

**Phone: (513) 895-3166  
Fax: (513) 895-3155**

**PROPOSAL SUBMITTED TO:**

Fairfield Township  
3653 Millikin Rd.  
Hamilton, OH 45011

Page: 1 of 1  
Date: 4/2/2024  
Phone: 513-939-6567  
Email: [jbennett@fairfieldtwp.org](mailto:jbennett@fairfieldtwp.org)

**Job Name:** Storm Sewer Repair  
**Job Location:** 3893 Jocelyn Dr  
**Job Phone:** Same

We hereby submit specifications and estimates for: *Storm sewer repair*

- **Call in for underground utility markings.**
- **Remove necessary trees.**
- **Excavate to locate collapsed 12" storm sewer pipe approximately 6' deep.**
- **Replace approximately 12' of pipe and connect to existing pipe.**
- **Bed-pipe with gravel.**
- **Backfill and leave soil mounded to settle.**

We *Propose* hereby to complete job in accordance with above specifications, for the sum of:

*Eleven thousand eight hundred seventy five dollars* **\$11,875.00**

**Payment to be made as follows:**

**Payment upon completion**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

*Authorized signature* \_\_\_\_\_ **Brody B. Jacobs, Owner**

Note: This proposal may be withdrawn by us if not accepted within **10** days.

**Acceptance of Proposal.** The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

*Signature:* \_\_\_\_\_

*Date of acceptance:* \_\_\_\_\_

*Signature:* \_\_\_\_\_

**A. All Valley Plumbing & Sewer Service**

**PO Box 15380  
Cincinnati, Ohio 45215  
513-733-3311  
Fax 513-733-3717  
[aavp@zoomtown.com](mailto:aavp@zoomtown.com)  
Ohio SPL#20941**

**April 3, 2024**

Project  
Fairfield Township  
3893 Jocelyn Drive  
Hamilton, Ohio 45011

We hereby submit specifications and estimate for plumbing to dig down 6 feet to repair storm line between sidewalk and curb and replace about 12 feet of pipe. We will remove two to three trees to repair storm line, remove bad pipe, install new pipe, bed the pipe with gravel, and back fill with dirt we dug out.

We are not responsible for final seed and straw.

We will provide all permits, labor, and material complete in accordance too the above specifications for the sum of **Twelve thousand two hundred forty-five dollars and no cents (\$12, 245. 00)**.

**Sincerely**  
*Donald J Kroeger*  
**Donald J Kroeger**

**FAIRFIELD TOWNSHIP**  
**RESOLUTION NO. 24-65**

**RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON THE  
PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE ZONING  
ADMINISTRATOR TO INITIATE COMPLAINT.**

**WHEREAS:** Uncontrolled vegetation, unsecured property, improper parking of vehicles, and/or refuse, junk, and debris were reported at the properties listed below; and

- **3701 Winter Hill Dr-**                      **Fence not maintained in safe manner**
- **3770 Stockbridge Lane-**              **Junk and Debris**

**WHEREAS:** The Ohio Revised Code Section 505.87 provides that, at least seven days prior to providing for the abatement, control or removal of any vegetation, garbage, refuse or debris, or securing the property, the Board of Trustees shall notify the owner of the land and any holders of liens of record upon the land; and

**WHEREAS:** The Fairfield Township zoning resolution outlines zoning guidelines to promote public health, safety, comfort, and welfare of the residents of Fairfield Township. Violations of a provision of the resolution have been observed and proper notice has been delivered; and

**WHEREAS:** The Ohio Revised Code Section 505.87 provides that, if the Board of Trustees determines within twelve consecutive months after a prior nuisance determination that the same owner's maintenance of vegetation, garbage refuse, or other debris on the same land in the township constitutes a nuisance, at least four days prior to providing for the abatement, control or removal of the nuisance, the Board must send notice of the subsequent nuisance determination to the landowner and to any lienholders of record by first class mail; and

**WHEREAS:** In accordance with Ohio Revised Code Section 505.87, the Township Trustees have the authority to contract to abate the nuisances and have the costs incurred assessed to the property tax bills;

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

**SECTION 1:** That this Board specifically finds and hereby determines that the unsecured property, inoperable vehicles, improperly stored vehicles, uncontrolled growth of vegetation and/or the refuse and debris on each of the said properties listed above constitute a nuisance within the meaning of Ohio Revised Code Section 505.87, and the Board directs that notice of this action be given to owners of the said property and lienholders in the manner required by Ohio Revised Code Section 505.87.

**SECTION 2:** That this Board hereby orders the owners of said property to remove and abate the nuisances within seven days after notice of this order is given to the owners and lienholders of record, and within four days after notice of this order is given to the owners and lienholders of record for properties previously determined to be a nuisance. If said nuisances are not removed and abated by the said owners, or if no agreement for removal and abatement is reached between the Township and the owners and lienholders of record within four or seven days after notice is given, the Zoning Administrator shall cause the nuisances to be removed, and the Township shall notify the County "Auditor to assess such cost-plus administrative expense to the property tax bills for the said parcel, as provided in Ohio Revised Code Section 505.87.



**SECTION 3:** The Board hereby dispense with the requirement that this Resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

**SECTION 4:** This Resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

**SECTION 5:** That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

**SECTION 6:** This Resolution shall be declared an emergency and shall take effect at the earliest period allowed by law and to facilitate remediation of the nuisance throughout the growing season.

**Adopted:** April 9, 2024

**Board of Trustees**

**Vote of Trustees**

Shannon Hartkemeyer: \_\_\_\_\_

\_\_\_\_\_

Michael Berding: \_\_\_\_\_

\_\_\_\_\_

Joe McAbee: \_\_\_\_\_

\_\_\_\_\_

**AUTHENTICATION**

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
Shelly Schultz, Fairfield Township Fiscal Officer

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Lawrence E. Barbieri, Township Assistant Law Director



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT  
 6032 MORRIS ROAD  
 FAIRFIELD TOWNSHIP, OHIO 45011  
 513-887-4400

Case Date:	3/5/2024	Courtesy Notice Date:	3/5/2024
Fairfield Twp Violation #	24-022	NOV Issue Date:	3/15/2024
Address of Violation:	3701 WINTER HILL DR	Final NOV Issue Date:	
Complainant Name:	Andrew Gomez		
Description:	Fence in disrepair falling onto neighboring property		
Disposition:	Send to Trustees		
Assigned to:	Nick Armstrong		

### Property

Parcel #	Address	Owner Name
A0300122000037	3701 WINTER HILL DR	BOND,BILLY L AND EFFIE C

### Violations

**Code:** 712. Fences as Accessory Uses.

**Status:** In Violation

712. Fences as Accessory Uses. Fences are permitted as accessory uses in all districts provided they are not located within any street right-of-way or within the front yard. On corner lots, shall not project beyond the minimum front yard setback requirement. It is the responsibility of the property owner to maintain the fence in a safe manner in good condition in compliance with Section 518. 1. All fence construction shall require a Zoning Certificate issued from the Fairfield Township Planning and Zoning Department prior to the start of said construction. 2. Fences in residential districts are limited to a maximum of 6 feet and a minimum of 4 feet in height. 3. No fences in residential districts shall be made or constructed with barbed, electric, or any other material or configuration designed to cause any degree of harm. 4. Fences in non-residential districts shall be limited to a maximum of 8 feet and a minimum of 4 feet in height. 99 5. Persons or entities in non-residential and non-agriculturally zoned areas seeking to make or construct a fence barbed, electric, or any other material or configuration designed to cause any degree of harm or discomfort to any living thing must acquire approval from the Board of Zoning Appeals prior to construction.

**Date:** 3/5/2024 12:21:00 PM

**Required Actions:** Fence is in disrepair and not maintained



### Notes



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT  
6032 MORRIS ROAD  
FAIRFIELD TOWNSHIP, OHIO 45011  
513-887-4400

## Courtesy Notice of Violation

Under Fairfield Township Zoning Resolution  
(ORC 505.87 & 505.871)

Case Number: 24-022

Date: 3/5/2024

Property Owner: BOND, BILLY L AND EFFIE C  
3701 WINTER HILL DR  
FAIRFIELD TOWNSHIP, OH 45011

Parcel ID: A0300122000037

Property in Violation: 3701 WINTER HILL DR  
FAIRFIELD TOWNSHIP, OH 45011

This Courtesy Notice is being sent to you in regards to your property at 3701 WINTER HILL DR. In accordance to the Fairfield Township Zoning Resolution, your property violates section(s):

Code: 712. Fences as Accessory Uses.

Status: In Violation

712. Fences as Accessory Uses. Fences are permitted as accessory uses in all districts provided they are not located within any street right-of-way or within the front yard. On corner lots, shall not project beyond the minimum front yard setback requirement. It is the responsibility of the property owner to maintain the fence in a safe manner in good condition in compliance with Section 518. 1. All fence construction shall require a Zoning Certificate issued from the Fairfield Township Planning and Zoning Department prior to the start of said construction. 2. Fences in residential districts are limited to a maximum of 6 feet and a minimum of 4 feet in height. 3. No fences in residential districts shall be made or constructed with barbed, electric, or any other material or configuration designed to cause any degree of harm. 4. Fences in non-residential districts shall be limited to a maximum of 8 feet and a minimum of 4 feet in height. 99 5. Persons or entities in non-residential and non-agriculturally zoned areas seeking to make or construct a fence barbed, electric, or any other material or configuration designed to cause any degree of harm or discomfort to any living thing must acquire approval from the Board of Zoning Appeals prior to construction.

Required Actions: Fence is in disrepair and not maintained

Comments/Notes:





FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT  
6032 MORRIS ROAD  
FAIRFIELD TOWNSHIP, OHIO 45011  
513-887-4400

**NOTICE OF NUISANCE ABATEMENT VIOLATION**

Under Fairfield Township Zoning Resolution and  
(ORC 505.87 & 505.871)

Case Number: 24-022

Date: 3/15/2024

Property Owner: BOND, BILLY L AND EFFIE C  
3701 WINTER HILL DR  
FAIRFIELD TOWNSHIP, OH 45011

Address in Violation: 3701 WINTER HILL DR  
FAIRFIELD TOWNSHIP, OH 45011

Parcel ID: A0300122000037

YOU ARE HEREBY NOTIFIED that you are in Violation of the Fairfield Township Zoning Resolution and/or sections 505.87 & 505.871 of the ORC at the property located at 3701 WINTER HILL DR.

In accordance with the Fairfield Township Zoning Resolution, your property is in violation of the following section(s):

Code: 712. Fences as Accessory Uses.

Status: In Violation

712. Fences as Accessory Uses. Fences are permitted as accessory uses in all districts provided they are not located within any street right-of-way or within the front yard. On corner lots, shall not project beyond the minimum front yard setback requirement. It is the responsibility of the property owner to maintain the fence in a safe manner in good condition in compliance with Section 518. 1. All fence construction shall require a Zoning Certificate issued from the Fairfield Township Planning and Zoning Department prior to the start of said construction. 2. Fences in residential districts are limited to a maximum of 6 feet and a minimum of 4 feet in height. 3. No fences in residential districts shall be made or constructed with barbed, electric, or any other material or configuration designed to cause any degree of harm. 4. Fences in non-residential districts shall be limited to a maximum of 8 feet and a minimum of 4 feet in height. 5. Persons or entities in non-residential and non-agriculturally zoned areas seeking to make or construct a fence barbed, electric, or any other material or configuration designed to cause any degree of harm or discomfort to any living thing must acquire approval from the Board of Zoning Appeals prior to construction.

Required Actions: Fence is in disrepair and not maintained

Comments/Notes:





FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT  
 6032 MORRIS ROAD  
 FAIRFIELD TOWNSHIP, OHIO 45011  
 513-887-4400

Case Date:	3/12/2024	Courtesy Notice Date:	3/15/2024
Fairfield Twp Violation #	24-025	NOV Issue Date:	3/25/2024
Address of Violation:	3770 STOCKBRIDGE LN	Final NOV Issue Date:	
Complainant Name:	Annonomous		
Description:	Discarded furnituee		
Disposition:	Send to Trustees		
Assigned to:	Nick Armstrong		

### Property

Parcel #	Address	Owner Name
A0300140000036	3770 STOCKBRIDGE LN	WHITT, KENDRA L

### Violations

**Code:** 533 Junk

**Status:** In Violation

The accumulation or storage of junk, inoperable vehicles, disabled or inoperative machinery or equipment, vehicles or machinery parts, or any other discarded objects or debris shall be prohibited, outside of an approved junk yard, in order to protect residents from unsightly conditions and/or an environment conducive to the infestation and breeding of vermin, insects, and rodents.

**Date:** 3/12/2024 1:26:00 PM

**Required Actions:**



### Notes

You must remedy the situation within **TEN (10) days** before further action is taken by Fairfield Township.

Please contact at (513) 887-4400 or at with any questions or once you are in compliance with the above notice violation(s).

Thank you in advance for your cooperation.

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the bottom, positioned above a solid horizontal line.

3/15/2024

Date



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT  
6032 MORRIS ROAD  
FAIRFIELD TOWNSHIP, OHIO 45011  
513-887-4400

**NOTICE OF NUISANCE ABATEMENT VIOLATION**  
Under Fairfield Township Zoning Resolution and  
(ORC 505.87 & 505.871)

Case Number: 24-025

Date: 3/25/2024

Property Owner: WHITT, KENDRA L  
3770 STOCKBRIDGE LN  
FAIRFIELD TOWNSHIP, OH 45011

Address in Violation: 3770 STOCKBRIDGE LN  
FAIRFIELD TOWNSHIP, OH 45011

Parcel ID: A0300140000036

YOU ARE HEREBY NOTIFIED that you are in Violation of the Fairfield Township Zoning Resolution and/or sections 505.87 & 505.871 of the ORC at the property located at 3770 STOCKBRIDGE LN.

In accordance with the Fairfield Township Zoning Resolution, your property is in violation of the following section(s):

Code: 533 Junk

Status: In Violation

The accumulation or storage of junk, inoperable vehicles, disabled or inoperative machinery or equipment, vehicles or machinery parts, or any other discarded objects or debris shall be prohibited, outside of an approved junk yard, in order to protect residents from unsightly conditions and/or an environment conducive to the infestation and breeding of vermin, insects, and rodents.

Required Actions:

Comments/Notes:



Junk & Debris  
Discarded furniture

You must remedy the situation within **TEN (10)** days before further action is taken by Fairfield Township.

Please contact at (513) 887-4400 or at with any questions or once you are in compliance with the above notice violation(s).

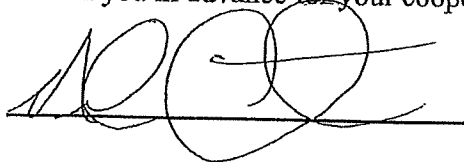
Thank you in advance for your cooperation.

\_\_\_\_\_  
3/25/2024  
Date

You must remedy the situation within **TEN (10) days** before further action is taken by Fairfield Township.

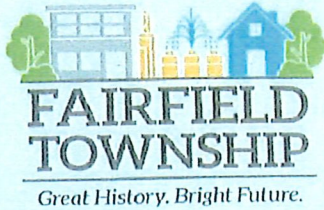
Please contact at (513) 887-4400 or at with any questions or once you are in compliance with the above notice violation(s).

Thank you in advance for your cooperation.

A handwritten signature in black ink, consisting of several loops and a horizontal line at the end, positioned above a solid horizontal line.

3/5/2024  
Date





Fairfield Township Zoning Department  
**COURTESY NOTICE  
OF VIOLATION**

Under Fairfield Township Zoning Resolution

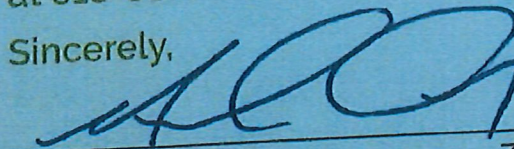
Address: 3770 Stockbridge

- Junk/Debris (Section 533)
- Inoperable/Unregistered Vehicle (Section 533)
- Recreational Vehicle-Commercial Vehicle and/or Trailer (Section 532)
- High Grass/Vegetation (Section 534)
- Other/Notes: discarded furniture

5 mattresses in front yard  
5 side of house

We would appreciate your cooperation in this matter. Please address this within 10 days or contact our Zoning Department at 513-887-4400.

Sincerely,

  
\_\_\_\_\_  
Zoning Inspector

Date: 3-12-24